

Annex 1A CMOE Policy 090718

*Wiltshire Council
Support and Safeguarding Service*

CHILDREN MISSING FROM EDUCATION

NOTIFICATION TO EDUCATION WELFARE FOR INTERVENTION (CME1)

Referrals should be made no more than 10 days after the last attendance as soon as a school has completed their investigations. If there are concerns regarding the child's vulnerability, then a referral can be made earlier via discussion with the school's Link EWO.

Please note: If the pupil is known to Social Care at CiN or CP, the linked Social Worker should be informed immediately.

Name of child		Gender	
Date of birth		Yr Grp	
Name of school			
Date last attended			
What has school done to date?			
Have emergency contacts been contacted?			
What was the outcome of this contact?			
Is the pupil on the SEN register?			
Has school completed/registered a CAF?			

If yes. What was the date of the last Team Around the Child meeting (TAC)?			
Names of parent/s			
Who has PR?			
Address held on school file			
All phone numbers and email addresses			
Form completed by		Position in school	

Send completed form and pupil registration certificate to school's named link EWO as a password protected document.