|  |  |  |  |
| --- | --- | --- | --- |
| Name of child |  | Children’s Home |  |
| DOB |  | Date completed |  |
| Completed by |  | Date to be reviewed |  |

|  |
| --- |
| What are we worried about? |
|  |
| How to support me to stay safe and keep in contact |
|  |
| Steps to take before contacting the police |
|  |
| Known contacts and locations |
|  |
| Child’s views on the plan |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of child |  | Signature |  | Date |  |
| Name of Keyworker |  | Signature |  | Date |  |
| Name of manager |  | Signature |  | Date |  |
| Name of Social Worker |  | Signature |  | Date |  |
| Name of parent |  | Signature |  | Date |  |

|  |  |
| --- | --- |
| Date sent to Social Worker and Missing Children’s Team |  |

**Child confirmed as missing**

**Contact made with child**

**No contact with child**

Risk assess the situation, taking into account the child’s:

* awareness of safety and protective behaviours
* emotional state when last seen
* vulnerability
* Previous incidents
* Who they are with
* How long they’ve been missing

Risk assessed as MEDIUM - HIGH

Risk assessed as LOW

Hourly contact with the child until intervention time is reached (as set out in planning meeting)

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**Report Child as missing to the Police using ‘101’ sharing all known information**

**(or ‘999’ if child has CSE risk level of High)**