**Lincolnshire Safeguarding Children Partnership**

**Safeguarding Compliance Checklist for Governors**

Section 175 of the Education Act 2002 places a statutory duty on Local Authorities and governing bodies of maintained schools to have arrangements in place to ensure that they safeguard and promote the welfare of children. Section 157 of the Act places the same responsibilities on Independent Schools and Academies. The governing body is accountable for ensuring that the school has effective policies and procedures in place in accordance with DfE guidance [*‘Keeping Children Safe in*](https://www.gov.uk/government/publications/keeping-children-safe-in-education--2)[*Education’*](https://www.gov.uk/government/publications/keeping-children-safe-in-education--2) (2022).

This checklist has been designed to support Governing Bodies, Directors and Head teachers to undertake a relatively quick check to ensure that the school is compliant with statutory guidance. Links to further guidance and training are embedded in the electronic copy of the checklist.

The following links have been provided to assist with your self -assessment:

 [‘Keeping Children Safe in Education](https://www.gov.uk/government/publications/keeping-children-safe-in-education--2)’

[Guidance for Safe Recruitment, Selection and Retention for Staff and Volunteers (proceduresonline.com)](https://lincolnshirescb.proceduresonline.com/p_guidance_safe_rec_sel_ret.html)

[LSCP Training – LSCP (lincolnshirescp.org.uk)](https://www.lincolnshirescp.org.uk/lscp-training)

[LSCB "Managing Allegations of Abuse Made Against Persons who Work with](https://lincolnshirescb.proceduresonline.com/chapters/p_alleg_pers_wk_child.html?zoom_highlight=safer%2Brecruitment) [Children and Young People"](https://lincolnshirescb.proceduresonline.com/chapters/p_alleg_pers_wk_child.html?zoom_highlight=safer%2Brecruitment)

[Protocol on Sharing Information in Order to Safeguard and Promote the Welfare of](https://lincolnshirescb.proceduresonline.com/chapters/pr_sharing_info.htm?zoom_highlight=information%2Bsharing) [Children](https://lincolnshirescb.proceduresonline.com/chapters/pr_sharing_info.htm?zoom_highlight=information%2Bsharing)

 [‘Prevent Duty Guidance: for England & Wales’, HM Government (2015)](https://www.gov.uk/government/publications/prevent-duty-guidance)

[Sexual development and behaviour in children | NSPCC Learning](https://learning.nspcc.org.uk/child-health-development/sexual-behaviour)[Brook Traffic Light tool](https://www.brook.org.uk/our-work/category/sexual-behaviours-traffic-light-tool)

[Sex and Relationships guidance](https://www.gov.uk/government/publications/sex-and-relationship-education)

[NSPCC Pants materials for Primary Schools](https://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/underwear-rule/)

[Education inspection framework (EIF) - GOV.UK](https://www.gov.uk/government/publications/education-inspection-framework)

**Safeguarding Compliance Checklist for Governors**

**Date of completion: Person(s) undertaking the check:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Compliant****Yes No** | **If No, list actions** | **Date to be completed** |
| 1. The school has developed a safeguarding andchild protection policy which is reviewed annually and conforms to statutory requirements and LSCP procedures. The policy is clearly dated, highlighting the timescale for review. |  |  |  |  |
| 2. A copy of the safeguarding and child protectionpolicy, alongside Part One (and Annex A) of Keeping children Safe in Education 2019, a staff code of conduct, behaviour policy and the school’s safeguarding response to children missing education are provided to all staff at induction.Evidence of this induction is retained by the school. |  |  |  |  |
| 3. The policy is publicly available via the school orcollege website or by other means and parents aremade aware of the school’s statutory responsibilities in accordance with the policy. |  |  |  |  |
| 4. Governor/Trustees have ensured that all staffhave read Part One of Keeping children Safe in Education 2019.Those staff who work directly with children havealso read Annex A. |  |  |  |  |
| 5. The Headteacher and at least one Governorhave completed safer recruitment training. |  |  |  |  |
| 6. The school compliant safer recruitmentprocedures identified in Keeping children Safe inEducation 2019 and makes sure that all appropriate checks are carried out on new staff and volunteerswho will work with children including all relevantDisclosure & Barring Checks. |  |  |  |  |
| 7. All safer recruitment checks are evidenced in theSingle Central Record and this checked regularly for accuracy by Governors/Trustees |  |  |  |  |
| 8. Procedures are in place for dealing withallegations of abuse against members of staff andvolunteers that comply with national and LSCP guidance. |  |  |  |  |
| 9. A member of the governing board (usually thechair) has been nominated to be responsible for liaising with the LA and partner agencies in the event of an allegation of abuse being made againstthe Headteacher. |  |  |  |  |
| 10. The school has developed a code of conduct forstaff that clearly outlines the school’s expectations in relation to the behaviour of all staff and volunteers. This is provided to all staff andvolunteers at induction. |  |  |  |  |
| 11. Designated Safeguarding Lead: A seniormember of the school’s leadership team has been designated to take lead responsibility for dealing with child protection issues, to provide advice and support to staff and work with other agencies and they have received appropriate training to equip them to fulfil the role. The role is explicitly stated inthe role holder’s job description. |  |  |  |  |
| 12. There is an alternative person identified to fulfilthe role in the DSL’s absence and there is always cover for this role. The role is explicitly stated in the role holder’s job description and they are trained to the same standard as the Lead DSL. |  |  |  |  |
| 13. All other staff and governors have undertakenappropriate training about their role and responsibility and refresher training at the requiredintervals. |  |  |  |  |
| 14. The school keeps up to date records of all staffsafeguarding training including levels of training and dates. |  |  |  |  |
| 15. In addition to regular training all staff receiveregular safeguarding updates to provide them with relevant skills and knowledge to safeguard children. |  |  |  |  |
| 16. The Governors are assured the school are ableto keep detailed, accurate, secure written records of safeguarding concerns and understand the importance of information sharing, both within the school and college, and with the three safeguarding partners, other agencies, organisations and practitioners. |  |  |  |  |
| 17. That governors and all staff are aware thatthere is specific guidance on a range of safeguarding issues which they can access. Staff should be aware that behaviours linked to drug taking, alcohol abuse, truanting and sexting put children in danger. All staff should be aware safeguarding issues can manifest themselves via peer or peer abuse. Staff are clear as to the school’s policy and procedures with regards to peer on peer abuse. |  |  |  |  |
| 18. The Designated Safeguarding Lead hasreceived Prevent awareness training and the school has appropriate arrangements in place to preventpupils being drawn into terrorism in line with the Prevent duty. |  |  |  |  |
| 19.The school has appropriate arrangements inplace to risk assess, implement appropriate interventions and support both the ‘victim’ and the‘perpetrator.’ |  |  |  |  |
| 20. The Governing Body regularly receives a reportoutlining how the school is fulfilling the statutory requirements for safeguarding; these reports and any identified actions are clearly referenced in theminutes of meetings. |  |  |  |  |
| 21. The wider curriculum is broad and balanced including the teaching of British Values/CulturalCapital and safeguarding related themes |  |  |  |  |
| 22. The school ensures pupil's voice is heard andconsidered. |  |  |  |  |