

Reg 44 Flowchart

Regulation 44 Visits by an Independent Visitor Flowchart

This flowchart should be used in conjunction with the Dorset Reg 44 Guidance

Dorset Council as the registered provider must appoint an Independent Person to visit registered provision and report on this provision.



The Head of QA and Partnerships is informed of the request for an Independent Visitor for the registered provision within Dorset Council.



Within 1 week

The Safeguarding Standards Advisor – Residential Services is allocated to undertake future reg 44 visits to the provision.



Visits are undertaken to the provision monthly, either announced or unannounced. Actions from previous visits will be followed up within this visit. This visit will include speaking with the YP.



Monthly

The Independent Visitor will speak with parents, relatives, allocated QARO and professionals working with the Young Person to gather their views on the provision and YP's progress. Any safeguarding issues will be raised with the **Registered Manager and Responsible Individual (Residential Service Manager)**, allocated SW and their manager immediately.



A report will be produced which clearly sets out if the YP is effectively safeguarded and, the placement's conduct is promoting the well-being of the Young Person.



Within 3 working days

The report is sent by the Independent Visitor to the Service Manager - Safeguarding in Education for quality assurance.



Within 3 working days

The report is sent by the Independent Visitor to the Registered Manager and Responsible Individual (Residential Service Manager) for comment.



Within 5 working days

The report is returned to the Independent Visitor with any suggested amendments regarding factual inaccuracies.



Within 2 working days

The report is sent by the Independent Visitor to the Head of Service QA and Partnerships for quality assurance.



Within 3 working days

Following quality assurance by the Head of Service QA and Partnerships the report is sent by the Independent Visitor to the Head of Children in Care Services, Corporate Director for Care and Protection and Corporate Director Quality Assurance and Safeguarding for review.



Within 3 working days

Any further comments and/or amendments made by the Senior Leadership Team are considered by the Independent Visitor and amendments made as appropriate. Any amendment to the report requires the report to be resent to the Registered Manager and Responsible Individual (Residential Service Manager) for further review and comment.



Within 3 working days

The final report is sent to OFSTED, the Registered Manager, Residential Services Manager and to QAPaudits@dorsetcouncil.gov.uk in a PDF format.