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| **All Sections need to be filled out** |

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| **Kent County Council (KCC) requires that you sign the following Declaration of Truth and Formal Consent, in order that it can accurately assess your application for support.** I, (full name) …………………………………………………. of (full address) ………………………………………………………………………………………., confirm that I will today **give a full, truthful, and accurate account of my current and previous circumstances** before applying to KCC for support. I am a person subject to the condition of No Recourse to Public funds and understand KCC are required to investigate if I am eligible for support and destitute with no other means of support available to me.**I am applying for support from KCC Children, Young People and Education Services under section 17 Children Act 1989.** I will not conceal or fail to provide any information in response to the questions which will be asked. I understand that failure to disclose information or to provide false information is a criminal offence. This may lead to a referral being made to the police or other agency and may lead to a refusal by KCC to provide support.I confirm I will inform KCC, immediately, of any change in my circumstances, including personal, financial and immigration status. I understand that if I fail to inform the Council of any changes, I may be liable to prosecution and be disqualified from further support.I authorise KCC officers to make any enquiry into my circumstances as they see fit, including financial checks. I understand KCC will check to see if I have claimed or are currently claiming benefits from either a local authority or the Department of Works & Pensions. Also to complete checks on anyone else who forms part of my claim. I will provide copies of my bank statements when requested.These enquiries may include, but are not limited to, checks with the Home Office, Police, Health Services, Education, General Practitioners, Courts and Tribunals, Benefits Agencies, other Local Authorities, Charitable or Voluntary Organisations, or any other Organisation or individual who may hold information about me. I also hereby authorise any such organisation or individual to release to KCC any such information they hold about me.For the avoidance of doubt, I authorise my solicitor to provide KCC with copies of my application/s for leave to remain in the UK made to the Home Office. Also any appeals I may have made against refusals to grant such leave and any decisions and correspondence from the Home Office. I will also provide any requested documentation I might have including expired travel documentation.I authorise KCC to hold personal information about me, in so far as all personal information will be used for the specific purpose it was collected, and will be held securely by KCC. I note that the information collected by KCC may be used for the prevention and detection of crime. |
| **Print Name** |  | **Signature** |  | **Date** |  |

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| **Your details** |
| First Name |  | Email Address |  |
| Last Name |  | ID **Must** be checked and photos / scans taken | Passport – including visas / stampsVisaNational identity CardBirth CertificateDriving Licence Bank Cards |
| Other names used  |  |
| Date of Birth |  |
| Gender on ID |  |
| Telephone No. |  |

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| **Immigration and the UK** |
| Immigration Ref No. |  | Immigration Status |  |
| Nationality |  | When arrived in the UK |  |
| Communication help needed? | Language? | Has the fee waiver been applied for? |  |

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| **Address history (last 5 years)** |
| **Current Address** |  | **Status**TenantGuestOwner | Date Moved in |  |
| Previous Address 1 |  | **Status**TenantGuestOwner |  Date Moved in |  |
| Previous Address 2 |  | **Status**TenantGuestOwner | Date Moved in |  |
| Previous Address 3 |  | **Status**TenantGuestOwner | Date Moved in |  |

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| **Financial details** |
| List **ALL of your** Bank Accounts including online accounts, **MUST** have last **6 months bank statements**. |
| Bank / Building Society / Online Account | Full Account No. | Sort Code | 6 Months Statements Provided? |
|  |  |  | MUST be done |
|  |  |  | MUST be done |
|  |  |  | MUST be done |
|  |  |  | MUST be done |
|  |  |  | MUST be done |

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| **Working history in the UK** |
| List **ALL** work being carried out both **Paid or Un-Paid** by you and other adults in your home |
| Employer / Company and Address | Name of Manager | Tel No. | Money per Week | Job Role | Dates (Started until when) |
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| **Other assistance** |
| List **any assistance** with food/accommodation/money from any Friends/Family/Church/Organisations/Charities |
| Relationship / Organisation | Persons Name | Tel No. | What is the help / How Much | How often |
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| **Child this application is also in reference to (Section 17 Children Act 1989)** |
| First Name |  | Date of Birth |  |
| Last Name |  | Country of Birth |  |
| Current Address |  |
| My relationship to this Child  | Mother | Father  | Other detail here:  |

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| **Other connected children** |
| First Name |  | Date of Birth |  |
| Last Name |  | Country of Birth |  |
| First Name |  | Date of Birth |  |
| Last Name |  | Country of Birth |  |
| First Name |  | Date of Birth |  |
| Last Name |  | Country of Birth |  |

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| **Child benefit** |
| KCC Ref: | Liberi | Do any children receive child benefit? | YesNo | Who receives the child benefit? |  |

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| **Other connected adults** |
| First Name |  | Last Name |   |
| Address |  | Telephone No. |  |
| Relationship to me |  | Relationship to children mentioned |  |
| First Name |  | Last Name |   |
| Address |  | Telephone No. |  |
| Relationship to me |  | Relationship to children mentioned |  |

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| Other notes if required: |

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| Social Worker Completing |  | Date |  |
| Confirm NRPF Connect check completed.www.nrpfconnect.co.uk | Yes | Has there been a previous NRPF application? If so add details. |  |
| Do you have any reason to suspect fraudulent activity?  |  |
| (Social Worker notes to Internal Audit CFT)Once complete please scan this form in (plus all accompanying documents) to: **internal.audit@kent.gov.uk** |

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| **Please keep for your reference** |
| **Alternative formats**If you need information in an alternative format, such as braille or a language other than English:* email alternativeformats@kent.gov.uk
* call 03000 421 553.

An English-speaker will take details of what you need and arrange a translation or interpreting service for you.We may not be able to meet your requirements immediately, but we will try to provide an interpreter (or translation service) to help you as quickly as possible. |
| **KCC GDPR Privacy Notice**<https://www.kent.gov.uk/about-the-council/information-and-data/access-to-information/gdpr-privacy-notices> |
| **KCC Privacy Notice for** **Children, Young People and Education services**.<https://www.kent.gov.uk/about-the-council/information-and-data/access-to-information/gdpr-privacy-notices/integrated-childrens-services/childrens-social-care-privacy-notice> |
| **Your rights**Under UK GDPR you have rights which you can exercise free of charge which allow you to:* know what we are doing with your information and why we are doing it
* ask to see what information we hold about you (subject access request)
* ask us to correct any mistakes in the information we hold about you
* object to direct marketing
* make a complaint to the Information Commissioners Office
* withdraw consent at any time (if applicable)

Depending on our reason for using your information you may also be entitled to:* ask us to delete information we hold about you
* have your information transferred electronically to yourself or to another organisation
* object to decisions being made that significantly affect you
* object to how we are using your information
* stop us using your information in certain ways

We will always seek to comply with your request however we may be required to hold or use your information to comply with legal duties. Please note, your request may delay or prevent us delivering a service to you.For further information about your rights, including the circumstances in which they apply,[see the guidance from the UK Information Commissioner's Office (ICO)](https://ico.org.uk/)on individuals’ rights under UKGDPR. - https://ico.org.uk/If you would like to exercise a right, please contact the Information Resilience and Transparency Team at data.protection@kent.gov.uk.**Your right to withdraw your consent**Where we rely on your consent to process your personal information, you can withdraw your consent to our use of your data at any time. You can do this by emailing:KCC Children, Young People and Education Services cypesupportteam@kent.gov.uk |