**Children’s Services**

**Notification of placement of a child outside the Dorset Council area**

**To (name of designated contact):**

**Name of local authority where the child will be placed:**

**Address of local authority where child will be placed:**

**Name of Integrated Care Partnership where the child will be placed:**

**Address of Integrated Care Partnership where the child will be placed:**

**Date:**

Dear colleague,

I am writing to notify you regarding the placement in your local authority’s area of a child who is in the care of Dorset Council, or for whom Dorset Council is otherwise responsible. This notification is required by the Care Planning, Placement and Case Review (England) Regulations 2010, s13(1).

I have set out the information that I believe you will require. Should you require any further information, please contact me using the details given in the table.

Yours sincerely,

**Name:**

**Designation:**

|  |  |
| --- | --- |
| **Child’s full name (and any other names by which they are known)** |  |
| **Date of birth** |  |
| **Gender** |  |
| **Placing authority** |  |
| **Social worker name and contact details** |  |
| **Emergency details for placing authority** |  |
| **Quality Assurance Reviewing Officer (IRO) details** |  |
| **Legal status of child** |  |
| **Is this notification of:**  **A new placement**  **A change to placement details**  **The end of a placement** |  |
| **Date placement started, or date due to change or end** |  |
| **Is the child placed with a foster carer, in a children’s home, or other (please describe)** |  |
| **Details of any specialist requirements of the placement** |  |
| **Carer contact details including address** |  |
| **Particular needs or risks to the child such as SEN, disability, youth offending, mental health needs etc** |  |
| **Is a copy of the child’s Care Plan shared with this notification?** |  |
| **GP details (old and new if known)** |  |