|  |  |  |
| --- | --- | --- |
| Contact: |  | Add your logo here |
| Direct Tel: |  |
| Fax: |  |
| email: |  |
| Your ref: |  |
| Our ref: |  |

**Private and Confidential**

Add parent/guardian here if applicable

Add name here

Add address line here

Add address line here

Add address line here

Add post code here

Add date here

Dear Add name here

|  |  |
| --- | --- |
|  | **Health Letter:** Meeting with a Health Professional |

I am a Health Professional Job Title working with Add organisation name here. I work for the NHS.

Add name here asked me to see you about your health. This may be about your physical (body) health and or your mental (feelings) health.

The meeting is confidential - what you tell me is private.

You say what information is ok for me to share with other people working with you.

Please come to the meeting:

|  |  |
| --- | --- |
| Macintosh HD:Users:mark: DCC work:42753 CYPS YOS letter emplate graphics:place.png | **Place:** Add place here |
|  |  |
| Macintosh HD:Users:mark: DCC work:42753 CYPS YOS letter emplate graphics:calendar.png | **Date:** Add date here |
|  |  |
| Macintosh HD:Users:mark: DCC work:42753 CYPS YOS letter emplate graphics:clock.png | **Time:** Add time here |

|  |  |
| --- | --- |
| Macintosh HD:Users:mark: DCC work:42753 CYPS YOS letter emplate graphics:mobile phone.png | Please phone me on Add phone number here to talk about any problems you have coming to this meeting. |

Yours sincerely,

Add name here

Add role here

Add cc. Parent/Carer here