

| Supporting Children in Primary and Secondary schools with their medical needs- policy | | | |
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| Statement of Intent | Swindon Borough Council (SBC) Children’s Community Health Services is committed to supporting children and young people with medical needs who attend primary and secondary schools in Swindon | | |
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| Document validity | This document is due to expire on After this date the document will become invalid. All colleagues should ensure that they are consulting the currently valid version of the document which can be found on the SBC intranet. | | |
| Applies to | Swindon School Nursing service , Educational services | | |
| Care Quality Commission Regulations | <ul style="list-style-type: none"> • Consent to care and treatment • Care and welfare of people who use services • Co-operating with other providers • Management of medicines • Requirements relating to workers • Supporting workers • Assessing and monitoring the quality of service provision • Record keeping | | |
| Equality & Diversity | Swindon Borough Council Children Services are committed to promoting equality in all responsibilities - as providers of services, as partners in the local economy and as employers. This document will contribute to ensuring that all clients, potential clients and employees are treated fairly and respectfully with regard to the protected characteristics of age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. | | |

This document has been developed by Swindon Borough Council Children, Families and Community Health Service

SBC Children, Families and Community Health

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1. PURPOSE

The purpose of this policy is to ensure the safe support of children and young people with medical needs in primary and secondary schools in Swindon.

2. DEFINITIONS

‘Children and young people with medical needs’ refers to children and young people who may require specific health care procedures and/or medication within an educational setting. This will include both planned and emergency health care for known health needs.

‘Swindon School Nursing service’ refers to school nurses within SBC Children’s Early Help Community Health Services.

‘Educational settings’ refers to all primary and secondary schools in Swindon.

3. PRINCIPLES

SBC considers that the prime responsibility for writing initial ‘Individual Health Care Plans’ (IHCP’s), developing and delivering staff training packages for use in educational settings lies with health care services.

SBC is committed to supporting the established procedures currently in place, based on the proven positive practice outcomes and integrated working with parents, carers and other medical professionals.

SBC is committed to the process of school nurses providing annual, evidence based training packages to educational staff, who will then complete a written self-assessment to measure competency.

SBC is committed to delivering annual generic training for chronic health conditions to school staff. If an IHCP is required, training will include specific information pertaining to the individual’s needs.

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SBC acknowledges that for children with complex medical needs, school staff competency will be measured through a setting based risk assessment and recorded evidence of training by a school nurse.

In addition, SBC is committed to ensuring that:

- All national guidance is considered and incorporated into SBC policy and practice where appropriate. (Nursing & Midwifery Council - NMC, OFSTED, Royal College of Nursing - RCN, Department of Health - DH, Department for Education & Skills- DfES)
- Educational settings may have open access to this policy primarily via the SBC intranet and Swindon Schools on line.

4. DUTIES

- All school nurses will adhere to agreed service standards and guidelines.
- All school nurses are responsible for delivering required annual training packages, using the current ratified package.
- All school nurses are responsible for ensuring that they have a recorded receipt of relevant self-assessment forms from educational staff attending the training session.
- All school nurses are responsible for providing on-going support to educational staff.
- All school nurses are responsible for maintaining evidence of offering staff training to educational settings on an annual basis.

5. RATIFICATION

- The SBC Children, Families and Community Health Service senior management team has been authorised by SBC to approve and monitor supporting children and young people with medical needs in schools and early year settings within SBC Children's Community Health Services.

6. TRAINING

- Training for school nurses will be provided as per 'on-going professional development' and changes in clinical practice.
- School nurses will receive annual training updates on service standards following annual review.

7. MONITORING FRAMEWORK

- School nurses will use clinical audit to monitor standards and efficacy of current practice.

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- User evaluations will be used by school nursing to monitor user experience (educational staff, parents / carers, children & young people) on a yearly basis.

8. ASSOCIATED DOCUMENTS

- Supporting pupils at school with medical conditions. Department for education 2014.
- Managing Complex Health Needs in Schools and Early Years Settings “Including Me”. Council for Disabled Children 2005, - Department for Education Skills.
- Ensuring a Good Education for Children who cannot attend school because of health needs. January 2013
- Managing Bowel and Bladder problems in Schools and Early Years settings. Guidelines for good practice. PromoCon 06/06. Website: www.promocon.co.uk.
- School Nurse: Practice Developmental Resource pack 2006
- Medical Conditions at School. A Resource Pack 2007, -The Anaphylaxis Campaign, Asthma UK, Diabetes UK, Epilepsy Action, Long-Term Conditions Alliance. www.medicalconditionsatschool.org.uk
- Policy for education of children and young people unable to attend school because of health needs. 2014
- Getting it right for children, young people and families. Dept of Health 2012
- RCN - Managing children with health care needs: delegation of clinical procedures, training, and accountability and governance issues. Sept 2012.
- Disability Act. Dec 1996.
- The Green Paper on Special Educational Needs and Disabilities (SEND) www.parliament.uk
- Special Educational Needs (SEN) Code of Practice: for 0 to 25 years. www.education.gov.uk
- Swindon guidance to support children and young people with medical needs aged 0-18 years in educational settings 2014