

Referral



Application of eligibility and priority for assessment



Assessment



Co-ordinate and complete assessment process. Support, advice, information



Identifying needs to be met. Explain Direct Payments



Agree objectives. Explore all possibilities of Direct Payment use



Recommendation made to relevant panel by social worker / short breaks worker if level 2



Service package agreed through relevant panel



Direct Payment agreed



Completed Direct Payment Authorisation Pack forwarded to the Choosing and Purchasing Team



Direct Payment begins



Process of on-going Monitoring and Review begins