**Preparation for Parent and Child Placement Agreement – Check List**

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| **Date of Meeting** |  |
| **Attendees** |  |
| **Proposed Date of placement** |  |
| **Children’s names** |  |
| **Date of Birth** |  |
| **Parents Names** |  |
| **Foster Carer’s names** |  |
| **Placement Address** |  |

**1.Purpose of meeting: -** To clarify everyone understands roles of foster carers/ parents/ supervising social worker/ children’s social worker/ family support worker/ IRO and ‘Parent and Child Placement Champion (Dinah), to check on foster carers registration details, to check Foster carers safe Caring Policy is updated to this situation, to clarify every ones roles and responsibilities re safeguarding, monitoring and assessment , recording and transparency.

**2.PLACEMENT OBJECTIVES/ OUTCOMES DESIRED -** e.g. Initially, to assess parent’s ability to safely meet their children’s daily needs, and then to progress allowing them increased responsibility within a safe and monitored environment. Final desired outcome is for parents to resume full responsibility for meeting their children’s needs whilst living independently.

**Identification of risks -** Identify risk factors whilst parenting, discuss and agree strategies to support.

**3. EXPECTATIONS OF FOSTER CARERS –**

(a) To provide supervision, and care (if required), Clarity of when and where supervision takes place, in the house, out of the house, can parents have any unsupervised time?

(b) What support do parents want/ require? Can it be agreed with parents beforehand? For each caring task who is responsible? What needs to be supported, what needs to be assessed?

(c) When will foster carers intervene? If a child is at immediate risk and on what other occasions?

(d) Foster carers will need to respect the right of parents to develop their own style of parenting providing that care is safe - f/carers may need to reflect on this

(e) Daily recording - in what format/who are they sent to?

(f) Participation in weekly review meetings.

(g) Engage and use sessions with supervising social worker to reflect/ clarify/ high light issues

**4. CHILDRENS ROUTINES, HEALTH NEEDS, DAY to DAY DECISIONS -** Details of personal care, bedtimes, mealtimes, nursery transport, who will do children’s shopping/ cooking/ washing? Who will initiate health care when required, attendance ay medical appointments / liaise with health visitor, administer medicine? Agreed plan for night time waking- baby monitors/ who gets up/ expectations

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**5. CARERS EXPECTATIONS/ HOUSEHOLD RULES -** Household rules- mealtimes/ smoking, use of mobiles, visitors / cleaning of communal areas/use of washing machine/ Finances

**6. PARENTS TIME OUT OF PLACEMENT -** Detail agreement in relation to any time off that the parent can have from the responsibilities of caring for the baby, or to attend other assessment appointments, or unsupervised time with the baby outside of the home

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**7. ASSESSMENT PROCESS -** How work within the foster placement will fit with other assessment work that is planned or underway, and timescales for the assessment work with any key court dates. Detail other assessment work and who is undertaking this.

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| * **Examples of assessment recording:** Foster carers will complete daily recording sheets.
* Family Support Worker will visit 2x a week and complete parenting worksheets.
* Social worker will visit ….
* Weekly placement and assessment meetings will be held that will be attended by foster carers/ parents/ children’s social worker / supervising social worker/ family support worker and Placement Champion. The IRO will be sent minutes of these meetings and Chair statutory reviews.
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