

Using the PEP to support the attainment of CiC + Care Leavers in CoB + SGS colleges

TERM 1 (Sept – Oct half term)

- Week 3: VS to check enrolled CiC & CLs with colleges
- In first 6 weeks, college, SW or VS will call for emergency PEP meeting if student is at risk
- College to chair meeting, VS/Social care to write up from pre-populated PEP form

- Beginning of Nov, completed PEP forms are sent to VS
- VS will check and prioritise for PEP meeting
- VS share PEP forms with social care
- Social worker to phone named contact on PEP form for those not needing meeting

TERM 2 (End Oct – Dec break)

TERM 3 (Jan – Feb half term)

- College or social workers or VS trigger emergency PEP meetings as necessary

- By end of term 4, colleges will have renewed and added to new updated PEP form

TERM 4 (End Feb – beg. April)

TERM 5 (End April – May break)

- Colleges send pre-populated PEP forms
- VS to check and share with social care
- VS and social worker trigger PEP meetings as necessary

- College/VS share intended destinations for Y12 and 13
- VS write pen portraits for Y12/Y13

TERM 6 (beg Jun – beg July)

TERM 6 Y11 (beg June – end July)

- Transition PEP meeting – invite colleges
- 'Get Sorted' day at SGS and CoBC
- VS send intended destinations to colleges in July
- VS complete short pen portrait for Y11 to hand on to college and for use as bursary evidence