**Basic structure of words and pictures explanation**

1. Title to be clear what this is about

2. Starting picture sets the context, neutral not too worrying

3. Who is worried

4. What are they worried about, clear about what the worries are as this might be the only chance to let everyone in the system know the concerns

5. Who is trying to help and move things forward

6. End with everyone working together. Positive picture and future focussed.

When writing/drawing a words and pictures explanation consider these 3 points:

• Why does the child need to know it?

• What does the child know already?

• What might the child have heard?