

# Elective Home Education Flowchart

Family is considering elective home education and informs school of their intention

School to offer a meeting to the pupil and their family to discuss their considerations.  
*Can the issues be resolved by the school?*

No

Yes

School to complete Intent to EHE form and send this to the Local Authority.

Parents to put their decision to home educate their child in writing to the school's headteacher

Implement strategies to overcome school-based issues. Ensure communication between school and the family is maintained and the child's welfare at school is continually reviewed.

A member of the Education Access Service will arrange a home visit with the parents/carers. This will be to discuss their decision to electively home educate their child and to offer advice and support.

An annual visit will be offered to the family by the EHE consultants to assess the suitability of their education. *(An EHE report can be sent in replacement of the visit. This must demonstrate that the child is in receipt of a suitable education, a written philosophy will not suffice.)*

If there are concerns about the decision to EHE visits will be made more frequently. If parents/carers do not engage, the case will be referred to the Engagement Caseworker for action.

If the visit/report **does not** demonstrate a suitable education, the EHE consultants will support the family in offering guidance on how to improve the education provided to ensure it is suitable. A review of the education will be scheduled for 2-4 weeks after the initial visit/report allowing parents/carers to make the required adjustments.

If the visit **does** demonstrate a suitable education, the EHE consultant will arrange a visit for the follow year *(If the report demonstrates a suitable education, parents/carers will be requested to provide another report the following year).*

If no improvements have been made, the Local Authority may begin the School Attendance Order process.

Please find our Elective Home Education Policy at:

<https://shropshire.gov.uk/schools-and-education/school-attendance-or-exclusion/elective-home-education/>



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# Elective Home Education Flowchart For Children with an EHCP

Family is considering elective home education and informs school of their intention

School to organise an (interim) annual review to be held within four weeks of receipt of notification that a child in receipt of an EHC plan is to be home educated. Parents will always be invited to attend and fully participate in the review in their role as lead educators of their child. A Local Authority SEN Case Officer is required to be in attendance to this meeting to give approval of the child becoming electively home educated (if LA placement in a special school) or to support with strategies enabling the child to remain in school.

*Can any issues contributing to the decision be resolved?*

No

School to complete Intent to EHE form and send this to the Local Authority.

Parents to put their decision to home educate their child in writing to the school's headteacher.

Within 3 months, an SEN Case Officer will make a monitoring/support visit. This will be organised with parents/carers to ensure a mutually convenient time and date.

An annual visit will be offered to the family by the SEN Case Officer to monitor the suitability of their education and to celebrate the achievements made by the family. *(An EHE report can be sent in replacement of the visit demonstrating the suitable education the child is in receipt of at the parents/carers preference).*

If the visit **does** demonstrate a suitable education, the SEN Case Officer will arrange a further visit within 10 months to complete the next annual review *(If the report demonstrates a suitable education, parents/carers will be requested to provide another report the following year).*

Yes

School to implement strategies recommended and continue with the Plan, Do Review process.

If at any point you would like your child to go back to school, please contact your SEN Case Officer who will be able to support you through the process.

If the report/visit **does not** demonstrate a suitable education, the SEN Case Officer will support the family in offering guidance on how to improve the education provided to ensure it is suitable. A review of the education will be scheduled for 4-6 weeks after the initial visit/report allowing parents/carers to make the required adjustments.

If no improvements have been made, the Local Authority may begin the School Attendance Order process.

