### **EDT ESCALATION PROCESS - ON CALL MANAGERS (CHILDCARE)**

**Out of Hours Customer Call Centre Emergency Duty** If referral relates to **Team** indicative situations – see **Social Worker Guidance notes below EDT** to complete critical case briefing form and forward to AD/copy to EDT TM & Standby on To be escalated to On Call Duty Manager as per the rota: duty (as per rota). ☐ Serious Incidents/allegations ☐ Any category child /YP that sustains injury/ death/including LAC known to other L. A's residing in host **Indicative situations requiring** authority (Rochdale). on call Manager to escalate to ☐ To consult with on call prior to **Assistant Director:** considering accommodating a child and identification of placement type ☐ Request for secure e.g. internal foster placement, placements by GMP Rugby Rd or external foster ☐ Serious Incidents placement. ☐ Child/YP death ☐ Any category High Risk Missing's ☐ Serious injury or concern ☐ Request for secure placements by for a child subject to a **GMP** CPP or looked after ☐ Suspected NAI (Sec 47)enquiries □ Publicity risk ☐ Advice/support with complex issues if required. Risk of publicity/and or media interest.

#### **Guidance Notes:**

Indicative situations which require escalation/notification and completion of critical briefing:-Children subject to a Child Protection Plan:

- Children missing who are subject to a Child Protection Plan
- · Children subject to a Child Protection Plan who sustain an injury or dies

#### **Children Looked After:**

- · Children Looked After who are missing from their placement
- Children Looked After who sustain an injury or dies
- Children looked After who make a complaint/allegation against their carer/parent

### All Children and Young People:

- The death of a child/young person
- Where there is concern in relation to inter-agency co-operation and compromises a child's welfare/safety
- · Significant risk to self or others
- Risk of or being sexually exploited

### **Reputation of Rochdale MBC:**

- Criticism from the Court(s)
- Risk of financial litigation (i.e. Judicial Review or claim against Rochdale MBC)
- Risk of publicity and/or media interest

# THIS IS AN EMERGENCY REFERRAL ONLY AND NEEDS TO BE SENT FROM A PRACTICE MANAGER OR AN ADVANCED PRACTITIONER

#### THE FORM MUST BE FILLED OUT IN FULL

### EDT ARE AN EMERGENCY SERVICE ONLY

# A VERBAL HANDOVER IS REQUIRED ALONGSIDE THIS REFERRAL WHERE POSSIBLE

# BURY & ROCHDALE EMERGENCY DUTY TEAM REFERRAL FORM FOR CHILDREN'S SOCIAL CARE

CONTACT DETA TELEPHONE: 0: E-MAIL: emerg FAX: 0161 724	61 253 6606 encycontrol@bury.gov.uk
From:	<u>Tel No:</u>
Agency/Team	<u> </u>
Date & Time:	
	T. to be in a position to respond appropriately, efficiently and safely ormation must be provided. Please provide all telephone / mobile ole.
Service user:	
Child/Childre	's Name:
Siblings ? ( sa	me / different address )
Protocol ID:	
Address:	
Statutory Stat	us:
Tel No:	

Significant Others - e.g. nearest relative, parent with responsibility

1. What is the crisis/emergency including a detailed risk analysis?
2. What action have you taken and what alternatives have been explored to avoid EDT having to complete this piece of work?
3. When did you last see the child/adult?
4. What do you want EDT to do?
5. Are there any access problems? I.e. key holder details, access codes etc
<ul><li>6. EDT are often lone working, please highlight any risks to staff.</li><li>7. If accommodation may be required or if the child needs to reside</li></ul>
elsewhere, what arrangements have you made?
Signed Social Worker
Date
Signed Team Manager
Date
Send referral for EDT to Emergency Control at <a href="mailto:emergencycontrol@bury.gov.uk">emergencycontrol@bury.gov.uk</a>