

	Action/Date
Title/Status-	Template
New document or revised	New
Date approved SMT	
Responsible Head of Service	Head of Fieldwork
Date review	March 2020
Date SMT approved.	March 2019

Guidance for use of the Social Work Evidence Template (SWET)

1. New Social Work Evidence Template

The Local Authority will now be using the Social Work Evidence Template from the 1st of April 2019. This is a template which has been in place since 2014 and was reviewed in 2016. This format and template is endorsed by the family courts, ADCS and CAFCASS among others. Leicestershire county council will now be using this from March 2019.

2. Key Points

- The changes are to the template used by all social workers. There is now one template to use for initial social work statement, updating statement (if needed) and final social work statement.
- This document updates the statement template to be used. Normal practice still needs to be followed in terms of submitting a chronology and care plan alongside the social work statement. Templates for the chronology and care plan have not changed.

3. Guidance for completing the document

- There are included blank templates.



Social Work Evidence Template - initial state



Social Work Evidence Template - final state



Social Work Evidence Template - Updating

- There are statement templates included with guidance.



SWET Initial statement template



SWET Final statement template



SWET Updating statement template with guidance

- There is a good practice example of a statement using the new format



SWET initial
statement Good Prac



Court chronology
good practice exampl

4. Other documents

- BS judgement



re b-s cof app.rtf

- Practice Guidance for social workers – His Honour Judge Bellamy, 2013



Practice guidance for
social workers.doc

- Family procedure rules for bundle size



PD 27A Excerpt from
the Family Procedure