

Title/Status-	TERMS OF REFERENCE- Residential Review Group
New Document or Revised	New
Date Approved SMT	August 2023
Responsible Head of Service	Children In Care
Review Due Date	August 2024

Leicestershire Procedure for TERMS OF REFERENCE- Residential Review Group

Applies to-

Children in particular circumstances



Positivity



Trust and respect



Flexibility



Openness and transparency

Residential Review Group Terms of Reference

Membership

Chair - Head of Service (or delegate)
Virtual School Representative
IRO Representative
Fostering/DPST representative
Commissioning representative
Team Managers and/or Social Workers for presenting case

Quoracy

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Virtual School Representative
IRO Representative

Requirements for the Case to be heard:

Trajectory
Verbal update to be given by Team Manager

Frequency:

Monthly

Meeting Type:

Remote (MS Teams/Skype)

Governance:

Monthly attendance at Placement Performance meeting chaired by Assistant Director

Our Priorities:

To ensure proportionate and timely interventions are taken in relation to children who are accommodated in residential care.



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To ensure clear planning for children and young people and that services are identified to meet desired outcomes.

To have meaningful and robust trajectories which support care planning based upon the needs of a child

Appropriate step down from residential care

Purpose:

The key function of the Residential Review Group is to provide Senior Leadership Oversight of all children placed in Residential Care. This is to ensure that children and young people are in the right provision at the right time that this is reviewed based upon their current placement need and that transition pathways are actively considered at the most appropriate point.

Our Focus:

To have oversight of the full cohort of children in Residential Care – Within Children in Care, Locality Teams and Disabled Children's Service
To provide senior leadership oversight on the care planning for children in Residential Care in line with their needs
To prevent drift and delay in residential care where it is no longer meeting the child's needs.

Target Group:

Children, young people who are accommodated in residential care

Terms of Reference:

Chaired by the Head of Service for Fieldwork/Children in Care (or delegate)

Social Worker/Team Manager will present the case to panel

Panel will consider the update against the trajectory to ensure that care planning is being driven forward and that the child's needs are at the centre of decision making

The Panel will track the following:

- Is there a step down plan
- Is there a trajectory
- Is the trajectory on or off track



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- Is the Trajectory SMART

Panel Role:

It is not Panel's role to care plan but it will offer:

Professional curiosity and respectful challenge to promote quality assessments and intervention to enable timely and appropriate case decision.

Oversight of assessment and planning (quality and timeliness).

Insight and consideration of forms of support that could be offered by internal and external partners/teams/services.

Panel will consider the duration that a child should be in residential and if a step down plan is viable

Panel will provide written notes of the discussion and decisions made within 7 days.

Minutes will be uploaded to mosaic

What success will look like?

Evidence of consistency, improved quality assessments and effective, transparent care planning.

Right decisions leading to the right services for children at the right time

Right assessments commissioned at the right time

Where it is appropriate clear plans that support step down from residential care.

Reduction of drift, delay and children remaining in residential care where it no longer meets their needs.

Transparent decisions and oversight

Head of Service oversight for children in residential care

Author: Kelda Claire

Head of Service

Children in Care, Fostering, Adoption and the Virtual School.



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