|  |  |
| --- | --- |
| Title/Status- | TEMPLATE- Children’s Decision-Making Meeting Minutes |
| New document or revised | Revised |
| Date legal review |  |
| Date approved SMT | October 2021 |
| Responsible Head of Service | Fieldwork |
| Date next review due | September 2023 |

**Leicestershire Procedure for TEMPLATE- Children’s Decision-Making Meeting Minutes**

**Applies to- Children in particular circumstances**

**Children’s Decision Making Meeting Minutes**

**[Insert Date]**

**Attendees**: [Insert Names]

**Apologies:** [Insert Names]

|  |  |  |  |
| --- | --- | --- | --- |
| Name and Mosaic No. | Notes | Date for completion | Person Responsible |
| Case Number | **Social Worker:**  **Reason for bringing to CDM**:  **Family Information:**  **Status of Child/Children:**  **Professional Meetings / Work Undertaken:**  **Summary Report Supplied by Social Worker:**  **Further information provided from Social Worker at CDM meeting:**  **Family Network:**  **Advice / Questions from Panel:**  **Legal Advice:**  **Agreed Actions:**  **Contingency:** |  |  |