**CHILD IN NEED CORE GROUP AND REVIEW MEETING RECORD-** The meeting will review, monitor and make any amendments to the Child in Need Plan

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| **1: Names of all children:** |
| **2: Date of meeting & venue:** |
| **3. Names of people present, relationship to the child/young person & apologies:** |
| **4. Review of the Child in Need Plan:** Discussion and updates from the meeting on how the plan is working including child’s perspective (consider what’s working well, what are we worried about, what needs to happen) |
| **Safety Goal** | **Action**  | **By Whom**  | **Timescales**  | **Update**  |
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| **Frequency of statutory visits:**  |
| **5. Scaling** (all members of the meeting are asked to scale using the scaling questions which link to each safety goal, this is to show progress of the plan towards achieving the safety goals) |
| **5. Next Steps** (are changes to the plan needed? Is consultation with other people required or information missing? For a review meeting - does the plan need to continue, end, escalate or step-down?) |
| **6. Any disagreements or dissent to the agreed plan?**Yes:No: |
| **7. Date, time and venue for next meeting:** |
| **Date record to be Distributed**: (a record of the meeting to be distributed to all involved members of the child in need process including professionals, parents, carers, their network and the young person where appropriate) |