**Please complete the relevant fields below and attach to the PL1 on LCS or email to:** [**ARTreferrals@lancashire.gov.uk**](mailto:ARTreferrals@lancashire.gov.uk). Please note that a placement search will not commence until this form is received by ART.

Telephone: 01772 533390

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| **Name of child(ren):** |
| **Fields completed (only complete those relevant to each referral).** Please note that Question 1 should be completed for all referrals**:** |
| 1. **INFORMATION CONCERNING COVID-19** – Please advise if any of the below categories apply to the child(ren):   **·         Confirmed case** - has previously had a confirmed (by testing) case of COVID-19  ·         **Confirmed, traced contact** - has been considered a ‘contact’ of someone with a confirmed (by testing) case of COVID-19, subject  of Public Health tracing  ·         **Isolation** - is or has been subject to a period of isolation due to symptoms consistent with COVID-19 on an individual or family  isolation basis  ·         **Vulnerable** – is considered, due to underlying health conditions, to be in a vulnerable group and expected to follow stringent social  distancing measures  **RESPONSE:** |
| 1. **SAME DAY PLACEMENT REQUEST** – Please confirm that approval for a same day placement search has been given by Sharon Hubber (Director of Children's Social Care) or a Children's Social Care Head of Service in Sharon's absence.   **RESPONSE:** |
| 1. **SOLO/ DUAL PLACEMENT REQUESTED** – Requests for solo fostering placements and solo/ dual children's home placements can limit the number of options available as these placements are in short supply. In some circumstances, alternatives to solo/ dual placements may provide more options, for example consideration of foster placements alongside much younger or older children or consideration of 3-4 bed children's home placements.   Please confirm whether a solo/ dual placement is the only option which will be considered (and provide reasons for this) or whether you would be open to considering other alternatives.  **RESPONSE:** |
| 1. **THERAPY REQUESTED** – Please confirm the following:   Has the therapeutic support requested been identified as part of an independent assessment? If yes, please provide details of the type/nature of support required  Has the YP been referred to universal community health services (CAMHS / ELCAS / Child Psychology Services (CPS)?  Has a health professional been contacted? This must happen to ensure that there is clinical oversight of the placement decision. Only if the placement is an emergency or in exceptional circumstances (and with Head of Service agreement) will placement with therapy be made without health oversight  **RESPONSE:** |
| 1. **EDUCATION REQUESTED** – Where possible, we should be looking to use a mainstream school or alternative provision for education. In the circumstance where education needs to be provided by a residential provider, either SEND (if the child has an EHCP) or Virtual School need to be consulted before a search is commenced. Please also note that requests to fund the education element of placement costs need to be presented to the County Moderation Panel and Social Workers will be expected to attend panel to present the case.   Please confirm that SEND (if the child has an EHCP) or Virtual School has been contacted and are in agreement for a placement search for a residential placement which includes education to commence. Only if the placement is an emergency or in exceptional circumstances (and with Head of Service agreement) will a placement with education be made without SEND/ Virtual School involvement.  **RESPONSE:** |
| 1. **SEMI-INDEPENDENCE REQUESTS ONLY – TYPE OF CARE NEEDED –** please complete the table below:  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Accommodation type** | **Description of accommodation type** | **Level of need** | **Tenancy option post-18?** | **WOULD THIS OPTION BE APPROPRIATE (YES/NO)** | **BRIEF REASON WHY ACCOMMODATION TYPE IS NOT CONSIDERED TO BE APPROPRIATE** | | **(1) Block Supported Lodgings** | YP have their own furnished room in a safe and supportive home, supported by the adult householder(s) or 'Hosts' (singles/couples/occassionally families) who take a young person in as a lodger. Householders provide daily contact and support with independent living skills, and a tailored support package is provided from the provider's key worker.  Particularly suitable for YP who are not yet ready to live in a more independent setting such as own flat/property, or not wanting/able to live in a group living environment. | Low-High level need | No |  |  | | **(2) Block Core** | A group living environment with communal areas in larger (typically 8+ unit), building(s) with staff on site 24 hours a day, 7 days a week (24/7). | Low-High level need | No |  |  | | **(3) Block Visiting Support - Dispersed** | Community-based flat/house. YP can be accommodated either in own property or a shared arrangement with another YP. Visiting (floating) support during daytime hours, and an on-call system outside of those hours shall be provided.  For YP who are ready for this more independent type of accommodation as their first move from care and do not need to access higher support accommodation services, or to YP with specific needs and/or risks that prevent them from accessing Block Core Services above. | Low-High level need. If need escalates additional support can be funded | No |  |  | | **(4) Spot Floating Support with Accommodation (FSWA)** | Community based accommodation (flat/house) that the provider sources either from a social housing landlord or the private rental market. YP are provided with one-to-one or group floating support in accordance with assessed need.  This is similar to (3) the block visiting support dispersed - except that the YP has the option to take on a tenancy post-18. | Low-High Number of hours to reflect level of need | Usually. If the provider must find a property out of standard area agreement is required for 6mths |  |  | | **(5) Spot Group Living** | A group living environment with communal areas typically with staff in the property 24/7. Accommodation is usually 3-4 bedroom properties. | Typically YP with complex needs | No. From the outset the plan for move on must be developed |  |  | |
| 1. **SEMI INDEPENDENT ONLY – CARE OR SUPPORT?** – Using the table below, please confirm whether the placement will be required for support only or whether any elements of care will be required (and if so which elements of care are required). Please note that where a placement is considered to require any aspects of care, a search for a regulated children's home placement will be carried out.   **RESPONSE:**  Care or Support?  The table below (taken from Annex A of Ofsted's *Introduction to children's homes: a children's social care guide to registration July 2018*) sets out criteria to help identify whether a proposed placement will provide support or care. Each criteria is set out in the form of a question, and suggests whether a 'yes' or a 'no' answer means care or support would be provided.   |  |  |  | | --- | --- | --- | | Criteria | Yes? | No? | | Can young people go out of the establishment without staff permission? | Support | Care | | Do young people have full control of their own finances? | Support | Care | | Do young people have control over what they wear and of the resources to buy clothes? | Support | Care | | Are young people in charge of meeting all of their health needs, including such things as arranging GP or specialist health care appointments? Are young people in full control of their medication? | Support (note that young people may ask for advice and help on their health, but if the decisions rest with the young person, the establishment is not providing care) | Care | | Do staff have any access to any medical records? | Care | Support | | Can young people choose to stay away overnight? | Support (note that being expected to tell someone if they are going to be away overnight does not indicate providing care, but needing to ask someone's permission does) | Care | | Is there a sanctions policy that goes beyond house rules and legal sanctions that would be imposed on any adult? | Care | Support | | Where an establishment accommodates both adults and young people, do those aged under 18 have any different supervision, support, facilities or restrictions? | Care | Support | | Are there regularly significant periods of time when young people are on the premises with no direct staff supervision? | Support | Care | | Do staff have any responsibility for aftercare once a young person has left? | Care (note that some supported accommodation services will offer some support to help young people get established in their next accommodation – this is not care) | Support | | Does the establishment's literature promise the provision of care or relate to specific care support provided to all residents? | Care | Support | | Does the establishment provide or commission a specialist support service, which forms part of the main function of the establishment? | Care | Support | |
| 1. **NOTICE PERIODS**   Please confirm whether the correct notice period has been served on the current placement (where applicable). Please note that notice must be served in writing (via email) by the Social Worker to the Provider (verbally as part of a care planning meeting is not sufficient). Correct notice periods are:   * ONE DAY if child has been in placement for 7 days or less * SEVEN DAYS if child has been in placement for more than 7 days but less than 12 weeks * TWENTY-EIGHT DAYS if child has been in placement for more than 12 weeks   Serious incidents, such as safeguarding, which may warrant a shorter notice period are handled separately. Please speak to a member of ART for further clarification.  **RESPONSE:** |
| 1. **FURTHER INFORMATION** (Opportunity to provide clarification if required on any other aspect of the referral which will help inform placement search)   **RESPONSE:** |