# Appendix 1: Example of a Written Agreement

This is a written agreement between Lancashire County Council and Mr and Mrs Jones.

**Reason for agreement**

Professionals are concerned that William is not being cared for appropriately and that he is at risk of harm as a result of this.

**Purpose**

The aim of this agreement is to set out what is expected from Mr and Mrs Jones and what help they can expect from professionals in return.

This document is not legally binding and all parties have been advised that they may seek legal advice.

**What Mr & Mrs Jones will do**

* Make sure that William attends all his appointments with the Paediatrician;
* Make sure they do not leave William in the care of anybody that is under 18 years of age;
* Make sure they do not leave William with any other adult who is deemed inappropriate to care for him without parental supervision;
* Make sure they let professionals into their home so that the conditions in the home can be regularly checked;
* Make sure they let Sarah Taylor, or one of her team, check William's bedroom when requested;
* Make sure they allow Sarah Taylor to speak with William on his own;
* Make sure they are at home for every Family Worker session and work with the Family Worker to make necessary improvements to William's routines and home conditions.

**What Sarah Taylor, social worker will do**

* Give Mr and Mrs Jones a calendar to write down all William's appointments;
* Tell Mr and Mrs Jones what is going well and what needs to improve;
* Organise monthly meetings with Mr and Mrs Jones and all other professionals supporting William and his parents;
* Talk to William on his own to make sure he is OK.

 **If the Agreement is not kept to:**

An urgent meeting will be convened to include all professionals and Mr and Mrs Jones, to discuss the issues or concerns identified. Consideration will be given to initiating a Child Protection Case Conference to make the plan more formal.

**How long this will go on for:**

This agreement will last until the conclusion of assessments when it will be reviewed at a meeting of Mr and Mrs Jones, Sarah Taylor and all other professionals involved.

Signed:

Mrs Cole, Grandmother \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr Cole, Grandfather \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr Jones, Father \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mrs Jones, Mother \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sarah Taylor, SW \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Matthew Brown, TM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Copy of this agreement to be distributed to:

Head Teacher

School Nurse

Family Worker