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| --- | --- |
| Date of Application: |  |
| Court: |  |
| Court Case Number: |  |
| Application Type: |  |
| Hearing Type: |  |
| Hearing Date: |  |

|  |  |
| --- | --- |
| Social Worker: |  |
| Date Report Completed: |  |
| Filing Date: |  |
|  |  |

**1. Family Profile**

**1.1. Child/ren subject of the application**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of child | Gender | Date of birth | Age | Ethnicity |
|  |  |  |  |  |
|  |  |  |  |  |

**1.2. Adult parties to the proceedings**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of party | Gender | Relationship to child/ren | Date of birth | Ethnicity |
|  |  |  |  |  |
|  |  |  |  |  |

**1.3 Genogram (to assist understanding of issues in the case)**

**1. 4. Key agency involvement**

|  |  |
| --- | --- |
| Key agencies involved | *(Give* ***brief*** *details of their involvement plus any outcomes)* |
|  |  |

2. **Summary of Application and the main case factors**

* *Start with child – name, age, and current arrangements: who they live with and when they spend time with a non-resident parent*
* *State the application(s) before the court and what the court has asked you to do*
* *Summarise in one or two paragraphs what outcome the parties are seeking*

3. **The Relevant Chronology**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Incident or sequence of incidents relevant to the child’s protection and/or welfare** | **Significance** | **Source (Agreed or Disputed)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*(Relevant information in the Chronology are key events,* ***Key*** *dates, birth, life events and moves including changes in family composition, household members, educational, health issues/treatment, professional intervention, transitions etc)*

**4. Enquiries undertaken**

* *List all the documents you have read in preparation for writing the report*
* *List the key meetings and contacts you have had with the child/ren, parents, family members and professionals.*
* *Refer to police and local authority checks undertaken.*
* *Keep away from “she said”, “he said”, but rather try to summarise in a few paragraphs of the parties’ positions on the main issues / case factors.*

*(This section should contain factual information only – What happened, What is Happening? Analysis arising from any meetings with the child and family should be contained in sections 5 and 6 below).*

5. **Child Impact Analysis**

*When assessing what information, the court will require when making decisions for the children, consider the following…*

* *Help the court understand the lived experience of each child. Include strengths, resilience and vulnerability. Identify needs, including any physical, emotional, health and educational needs. (Be specific! Do not generalise.)*
* *The nature and quality of the child’s relationships (siblings, wider family and care givers)*
* *Consider impact of adult factors (ie. Harmful conflict, domestic abuse, substance misuse, mental health, neglect etc.) on the child and their exposure to these adult factors.*
* *The wishes and feelings of the child(ren) concerned, including the weight to be attributed to them. Include tools, direct work with children. When considering the impact upon the child, address relevant welfare considerations, harm or risk of suffering harm, and any strengths identified in the case.*
* *The likely effect on the child if circumstances changed as a result of the court’s decision including delay.*

**6. Analysis of the Evidence**

* *Do not introduce new facts in this section. This is when you ask “So What?” about the information and case factors identified above. You will be assessing parental capacity in this respect and the capacity to change.*
* *Spell out any risks and what needs to be done to address these (Protective factors or measures) and be clear on any gaps in the assessment.*
* *Provide proposals for progressing case to achieve safe outcomes.*
* *Ensure PD12J is considered in cases where Domestic Abuse (including Coercive Control) is a case factor.*

**7. Recommendations**

*(The standard you should keep in mind is whether your recommendations will improve the child’s quality of life, in the short-term and in the long-term.)*

* *Without repeating analysis detailed in Section 5 and 6 provide short clear recommendations as to the future arrangements for the child/ren.*
* *Your recommendations should be as detailed as the situation facing the child warrants. They can be recommendations about the legal framework for the child, the quantum of time you think a child should spend with each parent/carer or the behavioural changes, usually for parents, that will promote the child’s healthy development.*
* *Include any identified need for support, who will do this or how will this be achieved, any agreed future actions by one or both parents.*

In compiling this report, I have had regard in particular to the welfare checklist as required by Rule 16.20/16.33 Family Procedure Rules 2010 and I have applied a welfare checklist analysis to the facts of the case throughout.

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| --- | --- |
| Signed: |  |
| Name: |  |
| Role: |  |
| Date: |  |