

## Organisational Structure

**Post Title: Executive Director of Children's and Adults Services - CHAS**

**Name: Steven Forbes**

**Post Title: Assistant Director Operational Child's Safeguarding & Specialist**

**Name: Martin Forshaw**

**Post Title: Head of Corporate Parenting**

**Name: Chris Chalmers**

**Post Title: Registered Manager – The Ride**

**Name: Eliramson Saro**

**1 Deputy Manager**

**3 Senior Residential Support Workers**

**8 Residential Support Workers**

**1 Business Support Officer**

**1 Domestic Assistant**

**1 Cook**

**1 Handyman**

<p><b>Responsible Individual</b></p> <p>Name: Martin Forshaw</p>	<p>T: 020 8583 3002</p> <p>M: 07956 441006</p> <p><a href="mailto:martin.forshaw@hounslow.gov.uk">martin.forshaw@hounslow.gov.uk</a></p>
<p><b>Registered Manager: The Ride</b></p> <p>Eliramson Saro</p>	<p>T: 0208 583 6211</p> <p>M: 07847276389</p> <p><a href="mailto:Eliramson.Saro@hounslow.gov.uk">Eliramson.Saro@hounslow.gov.uk</a></p>
<p><b>Designated Manager</b></p> <p>Post title: Head of Corporate Parenting</p> <p>(Admissions and Transfers)</p> <p>Name: Chris Chalmers</p>	<p>T: 020 8583 4353</p> <p><a href="mailto:Chris.Chalmers@hounslow.gov.uk">Chris.Chalmers@hounslow.gov.uk</a></p>
<p><b>Designated Manager</b></p>	<p>T: 020 8583 3002</p> <p>M: 07956 441006</p> <p><a href="mailto:martin.forshaw@hounslow.gov.uk">martin.forshaw@hounslow.gov.uk</a></p>

<p>Post Title: Assistant Director Operational Child's Safeguarding &amp; Specialist</p> <p>Name: Martin Forshaw</p> <p>(Absence – must be notified of all prolonged absence from the home)</p>	
<p><b>Designated Manager (Confidential Reporting)</b></p> <p><b>Title: Head of Corporate Parenting Services</b></p> <p><b>Name: Chris Chalmers</b></p>	<p>The Senior Manager(s) who must be notified if staff are not happy with the way in which Home's Managers deal with concerns raised by them.</p> <p>T: 020 8583 4353</p> <p><a href="mailto:Chris.Chalmers@hounslow.gov.uk">Chris.Chalmers@hounslow.gov.uk</a></p>
<p><b>Designated Manager (Drugs)</b></p> <p><b>Post Title: Assistant Director Operational Child's Safeguarding &amp; Specialist</b></p>	<p>The Senior Manager(s) who must be notified if a child has persistently or seriously been engaged in the taking or possession of controlled drugs.</p> <p>T: 020 8583 3002</p> <p>M: 07956 441006</p> <p><a href="mailto:martin.forshaw@hounslow.gov.uk">martin.forshaw@hounslow.gov.uk</a></p>
<p><b>Designated Manager (Restraint)</b></p> <p><b>Title: Head of Corporate Parenting Services</b></p> <p><b>Name: Chris Chalmers</b></p>	<p>T: 020 8583 4353</p> <p><a href="mailto:Chris.Chalmers@hounslow.gov.uk">Chris.Chalmers@hounslow.gov.uk</a></p>
<p><b>Designated Manager (Police Incidents)</b></p> <p><b>Title: Head of Corporate Parenting Services</b></p> <p><b>Name: Chris Chalmers</b></p>	<p>The Senior Manager(s) who must be notified if any incident necessitates calling the Police or Emergency Services (eg Fire brigade, ambulance etc) to the Home.</p> <p>T: 020 8583 4353</p> <p><a href="mailto:Chris.Chalmers@hounslow.gov.uk">Chris.Chalmers@hounslow.gov.uk</a></p>
<p><b>Designated Manager (Serious Offences)</b></p>	<p>The Senior Manager(s) who must be notified if a member of staff wishes to raise a grievance about the Home's Manager or wishes to make an appeal about the decision the Home's Manager has made.</p> <p>Post title: Assistant Director Operational Child's Safeguarding &amp; Specialist</p>
<p><b>Designated Manager (Self-Harming)</b></p>	<p>The Senior Manager(s) who must be notified if a child has persistently or seriously self-harmed.</p> <p>Post title: Interim Head of Safeguarding and Quality Assurance</p>
<p><b>Designated Manager (Complaints)</b></p>	<p>The Senior Manager who receives/is notified of formal complaints, appoints Investigating Officers, receives</p>

	<p>recommendations from the investigation and appoints appeals panel.</p> <p>Post title: Customer Relations Manager</p> <p>0208 583 3333</p>
<b>Designated Child Protection Manager/Borough Safeguarding Team</b>	<p>Designated Manager (s) who must be notified if an allegation of mistreatment has been made against a member of staff and/or a Child Protection Enquiry is instigated:</p> <p>Post title: Head of Safeguarding and Quality Assurance</p> <p>0208 583 3061</p>
<b>Local Authority Designated Officer (LADO)</b>	<p><a href="mailto:Sarah.paltenghi@hounslow.gov.uk">Sarah.paltenghi@hounslow.gov.uk</a></p> <p><a href="mailto:Grace.Murphy@hounslow.gov.uk">Grace.Murphy@hounslow.gov.uk</a></p>
<b>Designated Manager (Grievances)</b>	<p>Post title: Assistant Director Transformation and HR</p> <p>0208 583 6447</p>
<b>Designated Manager (Disciplinary Procedures)</b>	<p>Post title: Assistant Director Transformation and HR</p> <p>0208 583 6447</p>
<b>Designated Manager (Health and Safety)</b>	<p>Post Title: Corporate Health and Safety Advisor</p> <p>02085832610</p>
<b>Designated Manager (Serious Health Incident)</b>	<p>Post Title: Corporate Health and Safety Advisor</p> <p>02085832610</p>

Other relevant contacts:

**Ofsted**

T: 0300 1231231

E: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)