

## **Bail Reporting**

Bail module to be completed at court to inform proposed conditions/recommendations.

Ensure that the conditions of bail are clearly recorded on the hearing details by admin.

Case to be allocated to case officer to over see compliance.

Bail reporting form to be completed with relevant information and placed in the "**Bail reporting**" folder in reception.

Scheduled appointments in line with conditions imposed by the court should be recorded on Careworks including all planned appointments.

The case officer should meet the young person as per the conditions imposed by the court.

During scheduled sessions with the young person, the case officer should seek to explore any factors which relate to desistance without discussing the offence.

Case officers should utilise the "**Bail Intervention**" folder and deliver tailored interventions during scheduled appointments.

The bail recommendation stage should be completed within 28 days of the hearing.

Attendance and engagement should be recorded on the Careworks client database on the same day.

Where a young person fails to attend scheduled appointments as part of court imposed bail conditions, this is an offence.

The case officer should complete an **MG11 form** (*witness statement*) outlining the breach with support from YOS Police Officers.

YOS Police will circulate the **MG11** and information regarding breach into the Police databases.

The case officer should advise the young person that the information on breach has been shared with the Police.