LEARN HILLINGDON
ADULT COMMUNITY EDUCATION

Learn Hillingdon Adult Community Education
Recognition of Prior Learning (RPL) Policy and Procedure

Recognition of Prior Learning (RPL) is a method of assessment (leading to the award of a qualification) that considers whether learners can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding or skills they already possess and do not need to develop through a course of learning.

RPL enables recognition of achievement from a range of activities using any appropriate assessment methodology. Provided that the assessment requirements of a given unit or qualification have been met, the use of RPL is acceptable for accrediting a unit, units or a whole qualification. Partial unit completion is not acceptable. Evidence of learning must be:
- Valid
- Reliable

All evidence must be evaluated using the stipulated learning outcomes and assessment criteria from the qualification or unit being claimed. In assessing a unit using RPL the assessor must be satisfied that the evidence produced by the learner meets the assessment standard established by the learning outcome and its related assessment criteria.

As a centre we will have personnel with appropriate expertise and knowledge to facilitate this and make decisions about RPL. Evidence used for RPL will be subject to standards verification as normal. Most often RPL will be used for units or parts of units.

The points below apply in regard to RPL.
- Identification of any achievement through RPL occurs prior to learners taking a qualification.
- RPL relates to the learner's knowledge, skills and understanding which will be assessed as part of a qualification
- Certification claims are made according to normal procedures.
- All relevant evidence is assessed before assessment decisions are confirmed.

Name of Policy:	Recognition of Prior Learning
Date Issued:	September 2017
Date Reviewed:	September 2022

LEARN HILLINGDON
ADULT COMMUNITY EDUCATION