

Cases transferring from Children’s Social Care to Early Help

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|  | Allocated Social Worker to invite Locality Early Help to CIN Meeting or if main issues are with a child under 5, invite children Centre Early Help senior via Eclipse form CHILD: REQUEST LEVEL OF NEED REVIEW MEETING REFERRAL **2 weeks** prior to date of meeting. Form to identify possible ongoing support needs if the case was to step down at CIN meeting. | | | | | | | | | |  |
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|  | CIN Meeting - assessed need/s to be considered and discussed at the meeting - plan to be agreed by all agencies. Purpose of meeting is to discuss the progress of the CIN plan and if all agencies agree that the needs/actions have been met and the case is ready to step down. | | | | |  | CIN minutes/plan to inform MAP which **must** include what is required of level 2 support and a risk assessment to be completed.  Not all cases that are stepping down will require a MAP. A MAP is only applicable if there are multiple agencies involved. A MAP is not a monitoring tool. Clear ongoing actions must be identified at the step down meeting if MAP support is to continue. | | | |  |
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| Family remain Level 3 - case to remain open to CSC |  | Family require Early Help |  | No current need/s identified - universal entitlement | | Social Worker to circulate minutes/plan within 2 weeks of CIN Meeting |
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|  | Family has remaining needs and requires ongoing support  Multi-agency plan (MAP) – Level 2  It is the social workers responsibility to discuss the step down process with the family to ensure they understand what they are consenting to, should the case step down to Level 2 support. This also demonstrates the families’ level of commitment to engage with level 2 support. This should take place prior to the CIN meeting. | | | | | | |  | Family has outstanding needs to be met within universal plus - possible signpost to other service or level 2 support without MAP needed | |  |
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|  | * It is not just Locality that holds step down cases with a MAP. Other agencies are in the process of being MAP/Eclipse trained so should be considered where appropriate. If you are unsure about who is the most appropriate service to take the lead, then please discuss this with a senior **prior** to the CIN meeting and they will advise you. * Locality teams or children centre teams will not agree to take a case if a parent/s do not attend the step-down meeting. This is due to us not being able to check that parents are consenting to Level 2 support. An increasing number of cases disengage with support following a step down and one factor is if parents do not attend the last meeting. | | | | | | | | | |  |
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