



|  |
| --- |
| **Multi-Agency Record of Core Group Meeting** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of Core Group:** |       | **Time of Meeting:** |       |
| **Venue:** |       |

|  |  |
| --- | --- |
| **Children and young people's names** | **Date of birth** |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |

**People present**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Role** | **Organisation** | **Contact Number**  |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

**Apologies**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Role** | **Organisation** | **Contact Number**  |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

|  |
| --- |
|  **Review of the initial or existing Child Protection Plan** |

Pull through existing Child Protection Plan (one per family) and review the effectiveness of the plan (last column) within the meeting.

|  |  |  |  |
| --- | --- | --- | --- |
| **What do we want to achieve?** | **How are we going to do it?** | **Who and By When? (family member, extended family, friend, practitioner, other) and by When** | **Review at each Core Group - has it happened?**  |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

|  |
| --- |
| **Review Notes (in brief)** |

**Legal Status**

|  |
| --- |
|       |
| **New agreed actions:**(bullet point) | *
 |

**Child / young person's needs** (for each child)

|  |
| --- |
|       |
| **New agreed actions:**(bullet point) | *
 |

**How the children are looked after / parenting**

|  |
| --- |
|       |
| **New agreed actions:**(bullet point) | *
 |

**Family, home, community and support networks**

|  |
| --- |
|       |
| **New agreed actions:**(bullet point) | *
 |

**Child or young person's comments**

|  |
| --- |
|       |

**Parent's or carer's comments**

|  |
| --- |
|       |

|  |  |  |
| --- | --- | --- |
| **Details of Next Core Group Meeting** | **Date and Time:**       | **Venue:**       |
| **Details of Next Child Protection Conference** | **Date and Time:**       | **Venue:**       |

|  |
| --- |
|  **Updated Child Protection Plan** |

**O**

|  |  |
| --- | --- |
| **Child(rens)/Young Person(s) Name:**  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| **Date plan agreed:** |       | **Date Plan to be reviewed:**  |       |

List outcomes in order of importance, one plan per family addressing individual needs of child(ren). Distribute copies amongst all Core Group members.

|  |  |  |
| --- | --- | --- |
| **What do we want to achieve?** | **How are we going to do it?** | **Who and By When? (family member, extended family, friend, practitioner, other) and by When** |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |

**What might happen if this plan is not followed?**

|  |
| --- |
|       |