

Agreed Wording

Agreed wording for MASH to add to the 'Provision of Information and Advice' Protocol Form sent to relevant social care team:

*This is a request as part of the Education, Health & Care Plan process under the Children and Families Act 2014. It is for a Children & Families Assessment under section 17 of the Children Act 1989. You are required in law to respond to this request within **6 weeks** through the provision of a report by completing the attached template. You must complete the attached template focusing on social care needs, outcomes and provision. Please find attached the family conversation which has further details.*

Agreed wording for responses to EHCP Requests (to be completed within 6 weeks of the request)

Responding to EHCP Requests for children NOT open to Social Care:

If an assessment is not required:

Use wording:

It is confirmed that the family do not require support from social care at this time and do not require a Children and Families Assessment because INSERT INFORMATION

The family were spoken to on DATE & confirm who we spoke to

If an Assessment is required:

Use wording:

It is confirmed that the family do require support from social care and require a Children and Families assessment, because..... INSERT INFORMATION

The needs identified as part of the family conversation are as follows: INSERT INFORMATION

The family were spoken to on DATE & confirm who we spoke to and whether consent is given for the assessment to take place.

Date C&F Assessment will be completed (within 35 working days):

Date outcome of C&F Assessment will be communicated with SEN Team (within 5 days of completing the assessment):

Or for Early Help Assessment:

Child name:

Dob:

Date of Conversation with the family:

Name of parent/guardian:

Having considered the current circumstances of the family following (set out how you arrive at this position). It is advised that the family's needs will be met through an Early Help Assessment, which will be completed by an Early Help worker in the integrated Family Hub Team.

Date Early Help Assessment will be completed:

Date outcome of Early Help Assessment will be communicated with SEN Team (within 5 days of completing the assessment):

Responding to EHCP requests for children OPEN to social care:

If an Assessment is not required:

Use wording:

It is confirmed that the family do not require an updated Children and Families Assessment at this time. The previous Children and Families Assessment was completed on ...DATE..... and the identified needs are as follows: INSERT INFORMATION

Support services being provided by social care are as follows: INSERT INFORMATION

Outcomes to be achieved through social care services: INSERT OUTCOMES (SMART)

The family were spoken to on DATE & confirm who we spoke to

If an Assessment is required:

Use wording:

*It is confirmed that the family do require an updated Children and Families assessment because
INSERT INFORMATION*

The previous Children and Families Assessment identified the following needs: INSERT INFORMATION

Support services being provided by social care currently are as follows: INSERT INFORMATION

Outcomes to be achieved through the social care services: INSERT OUTCOMES (SMART)

The family were spoken to on DATE & confirm who we spoke to and whether consent is given for the assessment to take place.

Date updated C&F Assessment will be completed (within 35 working days):

Date outcome of updated C&F Assessment will be communicated with SEN Team (within 5 days of completing the assessment):