Flow Chart: Process to be followed for all child deaths

Child Dies

Any person to notify the CDOP Office, via completion of Form A,

Form A should include details of which agencies/professionals have been involved with child and family prior to or at the time

Home Visit by Police and Paediatrician/Health Responder

Initial Information Sharing (Rapid Response Meeting) or Strategy

CDOP Office to send agency report – Form B – to lead professionals and any other professional known to have been

Local Child Death Review meeting takes place within 6 months of death unless a post mortem is required. Form B’s to be sent to Chair of CDR meeting one week before.

All Form B’s to be returned to CDOP Office – within three months of death by secure transfer

Form C completed by Chair of CDR meeting and sent to CDOP office. CDOP office to compile anonymous case record from Forms A, B and C for presentation to CDOP panel

CDOP meeting to review each case brought before it to:
- Agree the cause of death
- Agree any modifiable factors
- Consider whether to make recommendations and to whom they should be addressed

If CDOP unable to classify the death, or adequately review it, from information available, decide whether further information could be obtained

If appropriate, case review to be rescheduled

Recommendations to be submitted to LSCB and any other relevant body

LSCB to make arrangements to ensure actions are taken as appropriate