

Nomination Request / Reply Form

Nomination Request and Information

To : Placement Innovator (Kathy Longshaw)

From; Ridgeway Housing Association (Part of the Sarcens Group)

Date :

Property Address : Room:1 12a North Street Devizes, Wiltshire

Property Type SHARED HOUSE

Nomination Reply: To be completed by case responsible officer

To: **From:**.....

Date.....

Name :..... **Date of Birth :**.....

Current Address

.....

.....

Length of time at current address:.....

Contact Tel Nos:..... or

Previous Addresses (if been at current address less than 12 months)

.....

.....

Previous Tenancies with Council/Housing Association: YES NO If yes details below

.....

.....

Personal situation:.....

.....

.....

..... **Further notes attached YES NO**

Relevant Risks (if any):

.....

..... **Further notes attached YES NO**

Social Worker details: Name:.....

Address:.....

Tel No:..... or

Support Requirements: **YES NO** Details or support plan attached: **YES NO**

Previous or existing drug or alcohol issues: **YES NO** If YES then details:

.....
.....

..... Further notes attached: **YES NO**

Medical needs : **YES NO** If YES then Details:

.....
.....

..... Further notes attached: **YES NO**

Other Medical or Professional Support: **YES NO** If YES then Details:

.....
.....

..... Further notes attached: **YES NO**

Additional Info –

.....
.....

..... Further notes attached: **YES NO**

Full Housing benefit? : **YES NO**

Or

Employment Details :.....

Or

In education: **YES NO** if so where.....

If in Education then referring officer must note that Housing Benefit is not applicable and in this case a periodic (monthly) invoice will be sent for all Housing Costs marked for the attention of the named officer at the top of this page. If this is not appropriate then please give alternative details below:

.....
.....

This form should be sent to: [insert details]

NOTE: This form (version 1) and process has been agreed through a Service Level Agreement between WCC and Ridgeway Housing Association signed April 2009.