Parental Consent required for information disclosure

Universal Child

**Urgent**

By a phone call with a follow up email outlining concerns within 24 hours of call

Parental Consent required

UP/UPP no safeguarding concerns

Name DOB, NHS number. Reason for UP /UPP, identified health needs. HV name

TAC if you are a lead professional feedback relevant information to GP

**Non-urgent**

1. Name. 2. DOB. 3. NHS number. 4. Date on Plan. 5. Category. 6. Social Work Team and number. 7. Any health actions. 8. Health visitor name

Safeguarding concerns

i.e. RF1 generated by HV, concerns HV wants to share

Parental consent not required but good practice to discuss with parents that you will speak to GP

**Updates**

1. Name of child. 2. DOB 3. NHS number. 4. Concern. 5. Action/info required. 6. Health visitor name

Core group/strategy minutes are the responsibility of social worker

When disclosing information you must document, whether you gained consent, the rationale for disclosure and the information disclosed. Information disclosure should be proportional. Recording on Capita use the professional liaison activity drop

Parent has given consent for information to be disclosed to GP

**2**. Is there a safeguarding concern for a child?

**Functional tests of capacity -** To be able to make a decision a person should be able to: Understand the decision to be made and the information provided about the decision. The consequences of making a decision must be included in the information given. **1**. Retain the information – a person should be able to retain the information given for long enough to make the decision. If information can only be retained for short periods of time, it should not automatically be assumed that the person lacks capacity. Notebooks, for example, could be used to record information which may help a person to retain it. **2**. Use that information in making the decision – a person should be able to weigh up the pros and cons of making the decision. **3.** Communicate their decision – if a person cannot communicate their decision – for example, if they are in a coma – the Act specifies that they should be treated as if they lack capacity. You should make all efforts to help the person communicate their decision before deciding they cannot

**Decision-making -** Assessing a person’s capacity accurately is important; otherwise, a person might be denied the right to make a decision because it is unwise and not in their best interests. The starting assumption should always be that the person has capacity. The Act details a two-stage test of capacity: **1**. Does the person have an impairment, or a disturbance in the functioning, of their mind or brain? This can include, for example, conditions associated with mental illness, concussion, or symptoms of drug or alcohol abuse. **2**. Does the impairment or disturbance mean that the person is unable to make a specific decision when they need to? You should offer all appropriate and practical support to achieve this before applying this stage of the test.

What is the rationale for parent not wanting information disclosed? Employment? Do they have access to firearms / weapons?

 Does the parent have Mental Capacity?

**Information relating to parents**

Are they vulnerable adult? Domestic abuse? Honour based violence?

Parents decline to have information disclosed with GP

If the parent **has mental capacity**, is not a vulnerable adult or a risk to others information **cannot be disclosed** –ensure this is documented

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If a **parent does not have mental capacity**, is a vulnerable adult or a risk to others. Discuss with vulnerable Adult team **Proportional disclosure can be made**. **Document stages above**.

**No**

Proportional information to be shared. Document whether they gave consent or not and your rationale for disclosing information. The information disclosed.

1. Parental Name. 2. DOB. 3. NHS number. 4. Associated children name and DOB. 5. Current situation. 6. Background. 7. Your assessment 8. Recommendations 9. Health visitor name, date and time sent

**Yes**