REPORT TO SERVICE MANAGER TO SEEK AGREEMENT REGARDING STAYING PUT

PART 1. – INITIAL PROPOSAL TO SERVICE MANAGER

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| YP NAME | | CHILD CARE SW NAME | |
| FOSTER CARER NAME | | SUPERVISING SW NAME | |
| IRO NAME | DATE INITIAL PLANNING MEETING | | DATE OF FINAL PLANNING MEETING |
| AIMS OF STAYING PUT ARRANGEMENT | | | |
| VIEWS OF INVOLVED PARTIES – YP/FC/SW/IRO/CCSW | | | |
| ARRANGEMENTS AND TASKS FOR FC TO ENABLE A STAYING PUT ARRANGEMENT TO COMMENCE | | | |
| ARRANGEMENTS AND TASKS FOR THE YP TO ENABLE A STAYING PUT ARRANGEMENT TO COMMENCE | | | |
| SIGNED: Childcare Social Worker: | DATE | | REVIEW DATE |
| AUTHORISED BY SERVICE MANAGER: | DATE | | COMMENTS |

PART 2 – Complete below at ‘final planning meeting’

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| UPDATE INCLUDING OUTCOME TO TASKS SINCE INITIAL PLANNING MEETING | | |
| OUTSTANDING TASKS | | |
| AIMS AND GOALS OF STAYING PUT ARRANGEMENT | | |
| UPDATE OF VIEWS – YP/FC/SW/IRO/CCSW/PA | | |
| LIVING TOGETHER AGREEMENT C0MPLETED Y/N ATTACHED Y/N  Sign off of the Staying put Arrangement can only take place when the Living Together Agreement has been agreed upon by the SM | | |
| PROPOSED START DATE OF ARRANGEMENT | PROPOSED REVIEW DATE | PROPOSED END DATE |
| SIGNED: Childcare Social Worker: | DATE | REVIEW DATE |
| AUTHORISED BY SERVICE MANAGER: | DATE | COMMENTS |