**SGO Process Chart for CLA with Approved Connected Person Foster Carers Identified to progress to SGO within 12 months**

**FORM C – Connected Carers Approved at Foster Panel**

Allocated a Social Worker in The Kinship to Permanence Team

**FIRST 3 MONTHS – Support and Induction as Connected Carers**

Carers supported in the role of Connected Person Foster Carers - Induction, Records, Training, and continued discussions around SGO and future advice call. Initial thoughts on areas to explore in SGO assessment and support plan.

**APPROX 3 - 4 MONTHS (2nd CLA Review) – SGO Advice Call**

If all professionals agree that the Carers should be supported to secure an SGO (i.e., Child’s SW, Fostering SW, Team Manager’s and IRO), the K2P Social Worker arranges for Carers take part in SGO advice call with the SGO Senior Social Worker to identify clear areas of focus within an SGO assessment and support plan. The 2nd CLA review following the child being placed in the care of the carers should be used to discuss, agree, and start this process. Early discussions between carers and professionals start around letter of intent and assessment process. (Note – This can be started sooner if the child has been placed with the carers longer under temporary approval, during their assessment and care proceedings.)

**6 Week Mid Point Review Meeting**

Professional’s meeting planned by K2P Social Worker at commencement of the SGO assessment to take place 6 weeks into the assessment. Childs Social Worker, K2P Social Worker, K2P Team Manager, SGO Senior Social Worker and Virtual School lead to explore progress of assessment, explore SGO support plan and ensure issues from the SGO advice call are incorporated. IRO to be invited as well if they wish to attend.

**AROUND 5 MONTHS – LETTER OF INTENT COMPLETED**

Letter of intent received via SGO team or K2P Team. Assessment allocated by Team Manager to the current Supervising Social Worker within the K2P team. 12-week timescale for assessment begins. Application forms sent out for checks by K2P social worker.

**SGO Assessment and Support Plan completed (on LCS) and signed by all**

SGO assessment and support plan are completed on LCS rather than word documents to ensure everyone knows what the latest copy is. Assessment and plan sent to K2P Team Manager who will liaise with SGO Senior Social Worker. Applicants supported and funded to seek legal advice on the support plan. Applicants check and sign assessment/support plan and any redactions needed are made by social workers or legal. Report and plans finalised and sent to legal ready for Discharge LPM. Allocated CSW prepares Discharge Statement for LPM

**SGO and Support Plan FILED – COURT Date – SGO Granted**

Documents filed with court application and discharge papers. Await SGO hearing and SGO Granted. Case moves over to SGO Support Social Workers. Once SGO is granted, K2P Social Worker to complete financial allowance form and send to SGO Senior Social Worker to check and progress with SGO finances.