

Flow Chart for PLO and PLO Review

including Hyperlinks and Templates

NB* if there is an emergency safeguarding concern discuss immediately with your TM and SM

Pre PLO – what have we done?

- 1) Has a chronology been completed that tells the child's story and considers the impact for all children in the household?
- 2) Has there been reflective case discussions to look at how the risk is being managed by the family and LA?
- 3) Has there been meetings with Core Group members to ensure the right level of support has been given to the family?
- 4) Have case management discussion included discussions and analysis of; what do we want to achieve from proceedings, why now and why do we need an order to implement the plan of work. Blue sky thinking
- 5) Has a Service Manager agreed the family should be presented at LPM? **If yes to all book an LPM**

At LPM – deciding PLO

- 1) What has been done to help
- 2) What further assessments with any funding agreed at PATHS.
- 3) Discussion that details the logic for not immediately issuing (Threshold being met)
- 4) Details of threshold
- 5) Date draft PLO letter and Chronology to legal services (LS)
- 6) Date of initial PLO Meeting confirmed **within 10 days** of the LPM meeting

Social Worker to Send to Legal Services

- 1) PLO letter, Chronology and Child Protection Plan
- 2) Details of who will do what assessments by when with provisional appointments for commencement of assessments
- 3) All reports/assessments/minutes not already provided at LPM

5 days before PLO Meeting

At least 5 days prior to the meeting.
Parents should receive **SIGNED** PLO letters with up to date list of Children Panel Solicitors and Parents' Pack sent to parent/s

Social worker to ensure that parent/s have received PLO letter and **ensure they** contact a solicitor from the Panel who can attend the scheduled PLO meeting

2 days before the PLO meeting

If not completed already social worker to confirm with parents that they have appointed solicitors and inform Legal Services - (LS at this point send parents solicitor all relevant documents)

PLO Meeting

- 1) Agree threshold for PLO is met.
- 2) Review CP Plan and **with Parent** prioritise the action that will provide the most immediate or significant changes and set timescale.
- 3) Discuss any additional assessment required, who will do them and timescales
- 4) Set dates for Mid-Point Review and Final Review meetings at **Week 5 and 11**
- 5) Review what support Social Worker will provide during PLO process

After PLO Meeting













Social Worker / Team Manager to send draft minutes of PLO to Legal Services for approval **within 5 working days after meeting** and LS to approve and return asap.

Signed copies of PLO minutes to be forwarded to the Court Progression Officer to upload to LS. Minutes of meetings to be sent to parent's representatives within 10 working days of attendance at the PLO meeting

Review PLO Meetings

Social worker to send updating assessments/progress reports to Legal Services **5-7** working days before Review PLO meetings for distribution to parents' solicitors.

Hyperlinks and Templates

No	Document	Hyperlinks and Templates
1	Chronology Guidance and template – to include impact for all children within the household.	Chronologies Shropshire Council  Child's Impact Chronology May 2022
2	Cultural Genogram examples	 Cultural Genogram Examples ECC.pdf
3	PATHS referral	 PATHS Referral Form.doc
4	LPM Request and Minutes Template	 LPM Request and Minutes Template Ma
5	Pre Proceedings Protocol	 Pre Proceedings Protocol V1 May 2022
6	PLO Letter to Parents	 Sample LBP Letter.docx  PLO outcome letter - to parents - REVISED.
7	Consent to Access Information	 Consent to Access Information May 2022
7	PLO Letter to Parents after first PLO meeting.	To be added
8	LPM Midpoint Review Template	 LPM Mid Point Review Template.doc
9	Urgent Hearing Checklist	 Urgent Hearing Checklist Template.do  Guide for what is Urgent or Immediate
10	Legal Letter to Issue	Sent by Legal Services
11	First and Final Statement	Statement template is on LCS  Good Practice Guidance for complet
12	Family Time Policy, Procedures and Practice Guidance	Contact with Parents/Adults and Siblings (proceduresonline.com) Delegation of Authority to Foster Carers and Residential Workers (proceduresonline.com)

