**Pathway to Targeted Early Help from COMPASS**

**Pathway to Targeted Early Help as part of a CP/CIN plan**

**Social Workers are required to:**

**Strengthening families are required to:**

**EH manager is required to:**

**Team managers are required to:**

**Step down from assessment and case management to any Early Help Intervention require the following:**

**NB-**Cases can only step down straight from a child protection plan to Early Help without a period of child in need planning where there has been service manager approval. In most cases a period of child in need planning will take place which as a minimum will include one home visit where the child is spoken to alone and one child in need planning meeting where arrangements for the step down are agreed and planned.

**COMPASS**

Gain strengthening families consent

**\*At least a signature from one parent/carer living within the household is required before any request for intervention is accepted. Please consider the application of current GDPR consent guidance Article (8), Recital (38).** <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32016R0679&from=EN>

Allocate Step down to other Early Help Services cases appropriately to Locality Development Officer (LDO) to support and monitor case management.

Attend all step down meetings on behalf of all Early Help services

Agree appropriate level of step down with Social workers

Following EH consultation EHSW to review recommendations with EH manager for appropriate service allocation

All cases to be presented at Step down meetings:

Assessment team (Weekly) Case management CIN (Monthly)

Oversight by LDO remains until outcomes achieved.

Social Worker to identify specific task appropriate for the required Targeted Early Help Service

**Assessment Team Social Workers are required to:**

Allocate work to the appropriate Targeted Early Help Team as required

Ensure all cases are prepared and ready for step down weekly/Monthly meetings

(As per requirements of social worker)

**Case management Social Workers are required to:**

Cases managed by universal agencies, will be checked by Strengthening Families Team

**All other EH**

**Targeted EH**

CIN cases:

Decision making to take place at CIN reviews

CP cases:

Decision making to take place at CP core group prior to RCPC

All non-targeted early help allocations forwarded to Strengthening families’ team

Request for Intervention form to be completed and sent to COMPASS with the following accompanying documents:

* Strengthening families consent form (signed by at least one parent/carer
* The most current assessment

Hold Step down meeting with LP and agree support **plan**

Step down allocated to appropriate team

Attend and contribute to step down meetings as required

Identify LP, organise step down core group and inform LP. Outstanding needs discussed and support agreed at Final CIN review/CP core group