|  |  |
| --- | --- |
|   | Shropshire CouncilLAC Permanency TeamMount McKinleyShrewsbury Business ParkAnchorage AvenueShrewsburySY2 6FGRef: Date: |
|  |  |
|  |  |  |

To Whom It May Concern,

**Re: (child) DOB:**

I write to confirm that (*child’s name/s*) is a looked after child in the care of Shropshire Council, accommodated under a (*ICO/Full Care Order/S.20 Children Act 1989*).

Shropshire Council has placed (*name*) in the care of foster carers (*names*) at the following address:

*Carers’ address*

Shropshire Council has given permission for (*name*)to go on holiday with his foster carers, from (*dates from-to)* to (*destination*) where they will be staying at the following address:

*Holiday address*

They will be travelling from (*named* *airport/other mode of travel*) on (*full dates, times of flights and flight numbers/train details).*

Shropshire Council Children’s Services has undertaken a risk assessment to ensure that the Government guidance in respect of protection and precautions to address any risk from infection of Covid 19 have been addressed. This has been endorsed by myself on behalf of Shropshire Council and also by (*name of child*) birth parents.

Should there be any further queries in relation to this please do not hesitate to contact me on 01743 250020. Alternatively, if I am unavailable you can speak to the team manager or a duty social worker on the same number.

Yours Sincerely

**Service Manager**