Dear (*private foster carer(s) name)*

**Re: *(child’s name)***

Following the assessment recently undertaken by *(Social Worker),* I can confirm that I have considered the information provided to me and find you to be a suitable carer for *(child’s name). (child’s name)* will continue to be cared for under a private fostering arrangement subject to The Children (Private Arrangements for Fostering) Regulations 2005.

The Social Worker will continue to undertake statutory visits, in line with the regulations. This will be 6 weekly, in the first year, moving to 12 weekly statutory visits in the second year, should the arrangement continue.

You have a duty to notify the Social Worker in advance if your circumstances change. Examples of changes of circumstances are;

* If *(child’s name)* moves out of your home, thus ending the private fostering arrangement. You must provide details of where *(child’s name)* has moved to, providing names , addresses and dates of birth, where known of those people with whom *he/she* is residing.
* any change of address;
* any further offence of which you or a person who is part of, or employed at this household has been convicted;
* any further disqualification imposed on you or a person who is part of, or employed at this household;
* any person who begins to be part of, or employed at this household, and any offence of which that person has been convicted, and any disqualification or prohibition imposed on him.
* any person who ceases to be part of or employed at this household.

If it is not possible to notify the Social Worker in advance, you must notify him/her within 48 hours of the change of circumstances.

Please contact the Social Worker if you require any additional information.

Yours Sincerely

Cheriel O’Neill

Head of Service

Children’s resources