**New information from Safeguarding Unit**

**Child Protection/LAC processes**

**Decision making when children are subject to Child Protection and Looked After children processes (Dual status)**

Below is the guidance and flow chart for decision making when children are subject to CP and LAC processes (embedded below). This has now been consulted on and agreed by the senior management team. The main changes to practice in Leicester are in relation to children who become LAC leading up to the ICPC and the decision about whether they need an ICPC. Also particular reference to children who are placed with their parents.

Please read carefully and cascade within your teams.

Please see the following docs:

* **Dual status CP & LAC – Decision making guidance**
* **Dual status CP & LAC – Decision making chart**

**Changes to the requests for ICPC (Alert/notification to safeguarding unit)**

Currently the alert to request an ICPC is triggered by the answer ‘yes’ to an ICPC in the strategy discussion.

This will change as of today and the trigger to request an ICPC to the Safeguarding Unit will be by ‘ticking ICPC ‘as a suggested outcome of the Sec 47. This will notify the Safeguarding Unit diary of the request for an ICPC.

A duty Independent Chair will then consult on the threshold for an ICPC. The SW maybe contacted to discuss information about the children but any threshold discussion MUST be with a Team Manager. This consultation will be completed within 24hours.

The duty Independent Chair will then record the outcome of the consultation on an email and in case notes to the SW, TM and diary clerk.

The SW must then contact the diary clerk to book a date for the ICPC. If a date is not booked within 24hours a date will be sent to the SW and TM.

The timescales within this process are all aimed at ensuring that ICPC’s take place within 15 working days of the strategy discussion that led to the Sec 47.

**Invites**

It is the essential that invites are completed immediately to ensure all agencies have the appropriate time to prepare and plan attendance.

See embedded how to prepare well for conference and CSE meetings.

Please see the following docs:

* **How to Prepare Well for a CSE Meeting**
* **How to Prepare Well for a Child Protection Conference**

**REMINDERS**

In these documents are the invite lists for conferences and participation booklets for children and young people.

**Both essential components of ensuring a safe outcome for children from the conference.**

**Working together between Safeguarding Unit and CIN service**

**Aim**

* To promote positive working relationships between the CIN services and the Safeguarding Unit.
* To provide a consistent link between Team Managers, Advanced Practitioners, Social Workers and the Independent Chairs
* To act as an information sharing link between CIN Teams and Safeguarding Unit.
* To provide direct inductions to new CIN workers on the role and functions of the Safeguarding Unit and how to prepare well for meetings.
* To provide information on procedures, processes in relation to LADO, CSE,CUAB and CP.

**Expectations**

* The linked IC will provide booked inductions for new staff on 1-1 or small groups to meet requirements of new staff.
* The linked IC will be available to attend a minimal of 2 team meetings a year by arrangement between the TM and IC – agenda to be discussed between IC and TM.
* The IC duty worker will be the point of requests for meetings and the linked IC does not replace this nor is this role to be used for discussion s about individual cases allocated to other IC’s.

**Linked IC’s to CIN teams**

DAS and DCT- **Purna**

Cluster 1 and Cluster 3 B -**Janice**

Cluster 6 -**Jude**

Cluster 2A and Cluster 4A -**Avril**

Cluster 4B and 2 B- **Tiernan**

Cluster 3A and Cluster 5- **Pauline**

**LADO arrangements are changing**

The LADO post is being advised in the interim I will be the LADO and the day to day arrangements for taking and progressing referrals will be managed by Jude Atkinson and Purna Patel. Please contact them on 454

or email on [Lado-allegations-referrals@leicester.gov.uk](mailto:Lado-allegations-referrals@leicester.gov.uk)

Any queries please contact myself or a duty Independent Chair.

Lesley Booth

27-5-16