Adoption Mailbox

**Adopters Agreement Form**

1. Child's Birth Name:
2. Date of Birth:
3. Childs Adopted Name:
4. Mailbox to commence: Month \_\_\_\_\_\_\_\_Year\_\_\_\_\_\_\_\_
5. Adoptive Parent/Parents:
6. Name of Adopters Social Worker and Agency:
7. **I/WE AGREE TO MAILBOX EXCHANGES WITH THE FOLLOWING PEOPLE:**

|  |  |
| --- | --- |
| Name: | Relationship: |
| Name: | Relationship: |
| Name: | Relationship: |
| Name: | Relationship: |
| Name: | Relationship: |
| Name: | Relationship: |

**Details Agreed:**

1. **From Adopters to Birth Family/Others**

**(State frequency, month and what is to be sent to each birth relative)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of person mail to be sent to;** | **What is to be sent (e.g card/letter/photo)** | **Frequency** | **Month** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

It is advisable for adopters to write first and birth family to respond.

1. **From Birth Family/Others to Adopters**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of person sending mail;** | **What is to be sent** | **Frequency** | **Month** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Have you confirmed the address? **YES/NO**
2. How shall the birth family address you and your child e.g. your first names?

*Birth parents will be encouraged to refer to themselves using first names only*

**Please send all mail to:**

**Adoption Mailbox Team**

**Room CH1:42**

**Lancashire County Council**

**PO Box 1337**

**Preston**

**Lancashire**

**PR2 0TG**

*Please would you read the agreement below and then sign that you have read and accepted it.*

*We will not be able to set up Mailbox exchange until we have this agreement.*

* I understand this is not a legal document, however, it is expected that the agreement is adhered to. Please bear this in mind when committing yourself to the arrangement.
* I agree to notify the adoption mailbox if any change of address
* We want this agreement to work for the benefit of your child and we may therefore contact you to address any issues.

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**Signed: ………………………………….. Signed: …………………………………..**

**Dated: ……………………………………… Dated: ……………………………………**

**Any Additional Information** (i.e. anybody who should not be part of the agreement)