

Responsibilities of the Auditor

- Where immediate action is required to safeguard a child, the auditor must meet with the allocated team manager and follow up in writing, and alert the relevant Head of Service, the Head of Service Safeguarding and Quality Assurance and the Practice Improvement Practitioners (PIP)
- A PIP will monitor the case daily to ensure that the child is safe within 24 hours. Where the child remains unsafe the case will be escalated to Deputy Director
- Weekly data reports are provided to the PIP who will monitor all audits with inadequate rating for safeguarding and alert managers where Part B's have not been completed on audits with Inadequate or Requires Improvement ratings

It is the duty of the auditor to apply professional judgement and escalate to the appropriate Head of Service and/or the deputy director if necessary.

Categories of Escalation/Dispute

Category	Examples (the list is not exhaustive)
Safeguarding	

Child / Young Person's Name		LCS Case Number	
Auditor		Date of Review	
Social Worker		Team Manager	
Team			

What is the risk to the child? (Why is this child in danger?)

Evidence Base:

ACTIONS REQUIRED

Actions required and timescales - What needs to happen to improve outcomes for the child/young person?

Action Required	Lead Responsibility	Timescale	Outcome recorded

SOCIAL WORKER / TEAM MANAGER ACTION (Comment and action within 24 hours)

AUDITOR RESPONSE FOLLOWING TEAM MANAGER/SOCIAL WORKER FEEDBACK (Resolved/Not Resolved/Escalated further)

HEAD OF SERVICE RESPONSE IF ESCALATED (DAY 2)

AUDITOR'S RESPONSE FOLLOWING HOS FEEDBACK (Resolved/Not Resolved/Escalated further)

DEPUTY DIRECTOR RESPONSE IF ESCALATED (DAY 3)

IRO/CPA RESPONSE FOLLOWING DEPUTY DIRECTOR FEEDBACK (Resolved/Not Resolved/Escalated further)

IF NOT RESOLVED: DATE AND TIME OF DISPUTE RESOLUTION MEETING (DAY 20)

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