

**HALTON BOROUGH COUNCIL**

**CHILDREN AND FAMILIES DIVISION**

**Permanent Fostering Matching Meeting Minutes**

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| **HELD ON:** |  |

**NAME OF CHILD:**

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**DATE OF BIRTH:**

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**PRESENT AT MEETING:**

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**APOLOGIES:**

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**THE CHILD:**

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| **1. BACKGROUND:** *(To include a brief history, reasons for care planning decisions, pen picture of child from reception into care to current including summary of placement history. Structure of Birth Family and significant others.*  |
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| **2. LEGAL ISSUES*:*** *(To include current status, disclosure of Legal reports)* |
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| **3. CONTACT:** *(To include contact with siblings and extended family; direct/indirect contact both current and post approval of long term match).*  |
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| **4. GEOGRAPHICAL REQUIREMENTS**: *(State reasons for this)* |
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| **5. RELIGION:** *(To include wishes of birth parents and child/has the child been baptised, confirmed or taken part in any other ceremony).*  |
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| **6. RACE/CULTURE/LANGUAGE:** *(Refer to birth family here and child’s cultural environment).*  |
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| **7. EDUCATION:** *(To include strengths and challenges).*  |
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| **8. HEALTH**: *(Include details of GP, Dentist, Opticians, any appointments and any significant health issues)*  |
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| **9. LIFESTYLE:** (*To include interests, hobbies, talents)* |
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| **10. CHILD’S WISHES and FEELINGS: (what evidence do you have from the child)** |
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| **11. BIRTH PARENTS’ WISHES and FEELINGS:**  |
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| **13. FINANCIAL:** *(Does the child have a bank and/or savings account, if yes; where is the account held, who receives statements and who has the details)*  |
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**PROSPECTIVE PERMANENT FOSTER CARERS**

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| **FAMILY DETAILS:** |
| **Name:** | **DOB:** | **Relationship:** |
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| **RESIDING LOCAL AUTHORITY AREA** |  |

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| **A. IFA PERMANENT FOSTER CARERS APPROVED BY:** |
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| **B. CURRENT APPROVAL STATUS:** |
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| **DATE OF ORIGINAL APPROVAL TO FOSTER** |  |

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| **C. PROFILE OF FAMILY:** (*To include composition of family personalities/family life, interests and experience. Highlight specific qualities that would assist in matching with a child’s needs)* |
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| **D. CONTACT:** *(To include attitudes and views on Contact Plan for child/children, working with birth parents, ability to supervise contact and transport children to and from contact).*  |
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| **E. CARERS EMPLOYMENT / AVAILABILITY:** (*Any impact on child in terms of work patterns, after school clubs, family holidays etc.).*  |
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| **F. ACCOMMODATION/LOCATION:** *(To include type of accommodation, proposed sleeping arrangements and local facilities)* |
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| **G. RELIGION:** (*To include ability to promote different religious persuasions if applicable to child’s needs).* |
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| **H. RACE/CULTURE:** *(To include ethnicity of applicants and ability to care for a child of different ethnic origin if applicable to child’s needs).*  |
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| **I. EDUCATION*:*** *(To include ability to maintain realistic expectations)* |
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| **J. HEALTH ISSUES:** (*To include health of applicants and ability to promote child or children’s health, accept any uncertainties for health and development or known genetic or hereditary factors).* |
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| **K. LIST ANY SIGNIFICANT MATCHING FACTORS INFLUENCING DECISION REGARDING THIS MATCH***.*  |
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| **L. OUTCOME OF MATCHING MEETING:** (*Agreed/Not Agreed to present to Fostering Panel - List reasons for that decision, identify Fostering Panel date if required).* |
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| **Documents to be provided to Fostering Panel:** |
| **Completion of:** | **By Whom** | **Date** |
| Child's Current Care Plan  |  |  |
| Matching Meeting Record |  |  |
| Last statutory Foster Carer Review |  |  |
| Last statutory Child’s Review  |  |  |
| Views of child (*letter, picture*) |  |  |
| Views of IRM |  |  |

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| Signed:**LIFESTYLE:** (To include interests, hobbies, talents) |  | Date: |  |
|  | Chair |  |  |

Copies to: Child’s Social Worker

 Prospective Foster Carer’s Supervising Social Worker