**Management guidance note for child/young person in unregulated provision**

In order for you to complete this form fully, please ensure you read the guidance notes below

Some unregulated settings may provide suitable placements for looked after children, such as:

* placements in a family or domestic setting, where the adults responsible for their care and/or support are not approved as foster carers (supported lodgings);
* foyers and other kinds of supported accommodation services;
* placements in independent accommodation with ‘floating support’, where support workers make regular visits to accommodation to assist young people to develop the skills needed to manage in their own tenancy in future; and
* Other unregulated settings that provide support to the child.

In every case, before making the placement the local authority must establish that the accommodation is suitable and seek approval using the attached template.

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| **Connected Persons** | **External placements** |
| When a child needs to enter care, local authorities have a duty to investigate whether a child can be placed within their family and friends network (Connected Persons). Preference must be given to a placement with a connected person who is approved as a local authority foster carer, if that is the most appropriate placement. If the need for a placement with a connected person is such that it is not possible to fulfil all the requirements of the associated regulations in approving the connected person as a local authority foster carer **before** placing the child, the regulations set out arrangements for the temporary approval of a connected person. Regulation 24 of the Care Planning, Placement and Case Review (England) Regulations 2010 sets out the arrangements for the temporary approval of a connected person as a foster carer **in exceptional circumstances** and states that:‘***Before*** *making a placement the responsible authority must assess the suitability of the connected person and ensure the proposed arrangements will safeguard and promote the child’s welfare and meet the needs set out in the care plan’.*If it is not possible to assess the viability of the placement prior to placing the child (i.e. due to the emergency being at the end of the working day or out-of-hours), temporary approval must be granted within 1 working day.  | Local authorities also place children and young people in a range of settings and usually select a placement which is either regulated or inspected by Ofsted. However, under the Children Act 1989 guidance and regulations, Volume: Care planning placement and case review (June 2015), local authorities can place children in situations commonly known as ‘other arrangements’ which places the responsibility for assessing the quality and suitability of such arrangements with the placing authority and the provider and not Ofsted. Ofsted will no longer register providers who enter into a ‘short-term arrangements’ or providers that provide care, intensive work and/or use a non-static accommodation, i.e. barges, touring caravans and tents\*. However, Ofsted do recognise that such services can work successfully and as a result are open in their intention of not wishing to stifle innovation or prevent the aforementioned services/providers operating. Nonetheless, any such arrangements will remain either unregulated / unregistered.***\*Please note, commissioning will need to undertake due diligence on these placements before any child is placed*** |
| **Accommodation for young people under 16 years of age** | **Accommodation for young people aged 16 years and over** |
| If a provider has a premise that offers care and accommodationand if the premisefalls under part II of the Care Standards Act 2000, the premise is required to be registered with Ofsted. However, if such a provision delivers care and accommodation to children under 16 years of age but are not registered with Ofsted or an alternative regulating body, i.e. Care Quality Commission (CQC), then the provider is operating an unregistered / unregulated setting and operating illegally. Therefore these placements would be classified as unregistered. ***\*Please note, commissioning will need to undertake due diligence on these placements before any child is placed*** | A provider can provide accommodation for young people who are over 16 years of age without the need for registration. If however, they provide both care and accommodation, then they should be registered. It is important to mention that the level of care is not specified within the Care Standard Act and therefore a determination needs to be made in order to differentiate between what would be a reasonable and proportionate level of support for a young person in order to prepare them for adulthood. This is in contrast to the provision of care a young person may require if they are considered unable to live independently upon reaching adulthood due to their level of need, vulnerability or the level of risk to themselves. In such cases whereby the young person requires full-time care, then the service should be registered. |

**Request for a child/young person to live in an unregulated provision**

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| SECTION A - CHILD/YOUNG PERSON’S DETAILS |
| Name of Child/Young Person: | Click here to enter text. |
| Date of Birth: | Click here to enter text.  |
| Gender (please tick): | Male [ ]  | Female [ ]  |
| Legal Status: | Choose an item. |
| NHS Number: | Click here to enter text. | **Liquid Logic Number:** | Click here to enter text. |
| Social Worker Name: | Click here to enter text. |
| Social Work Team: | Choose an item. |
| Team Manger Name: | Click here to enter text. |
| Head of Service Name: | Click here to enter text. |

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| SECTION B - PROVISION YOU ARE SEEKING AUTHORISATION FOR |
| Are you seeking approval for unregulated placement with connected persons? | Yes [ ]  | No [ ]  | Once you have completed section C, please ensure the following approval and signatures are sought from Section E: *E1, E2 (E3/4 if appropriate), E5* |
| Are you seeking approval to place in unregistered supported living setting? | Yes [ ]  | No [ ]  | Once you have completed section C, please ensure the following approval and signatures are sought from Section E: *E1,* *E3, E2, E5* |
| Are you seeking approval to place in unregulated supported living setting? | Yes [ ]  | No [ ]  | Once you have completed section C, please ensure the following approval and signatures are sought from Section E: *E1,* *E3, E2, E5* |
| Are you seeking approval for placing the child in an alternative setting? | Yes [ ]  | No [ ]  | Once you have completed section C, please ensure the following approval and signatures are sought from Section E: *E1,* *E3, E2, E5* |

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| SECTION C – PLACEMENT APPROPRIATENESS |
| Date arrangement due to commence | Click here to enter a date. |
| Please explain the proposed nature of the arrangement, including preceding factors:  |
| Click here to enter text. |
| How does the proposed arrangement meet the child/young person’s needs (health, education etc.)? |
| Click here to enter text. |
| What are the identified risks regarding this arrangement *(please list in bullet points)*? |
| Click here to enter text. |
| What strategies will be put in place and/or considered to mitigate the risks e.g. unannounced visits *(please list in bullet points)*? |
| Click here to enter text. |
| What will the frequency of statutory visits be whilst this arrangement is in place? |
| Click here to enter text. |
| What is the expected duration of this arrangement? This should be time limited, therefore please state. | Click here to enter text. |
| What was the date that the referral was sent to commissioning team? | Click here to enter a date. | **If no referral has been made, please explain why?** | Click here to enter text. |
| Is a search for regulated provisions still underway?  | Yes [ ]  | No [ ]  | **If not, why not?** | Click here to enter text. |
| If offers have been made and have been declined, what is the reason for this? |
| Click here to enter text. |
| What are the views of the young person? |
| Click here to enter text. |
| Is there an advocate and/or independent visitor in place? |
| Advocate | Yes [ ]  | No [ ]  | **Independent Visitor** | Yes [ ]  | No [ ]  |
| What mechanisms are in place to keep this arrangement under review from a Head of Service perspective)? |
| Click here to enter text. |
| Was/is the Placement Commissioning Team involved in sourcing the arrangement | Yes [ ]  | No [ ]  |
| If no, please explain how you have come to this arrangement? | Click here to enter text. |
| Have they commissioned any support services? | Yes [ ]  | No [ ]  |
| If yes, what monitoring arrangements are in place led by the Placement Commissioning Team *(this section can be completed by Commissioning if appropriate)*? |
| Click here to enter text. |
| Name of the Independent Reviewing Officer | Click here to enter a date. |
| Date of when IRO was consulted | Click here to enter text. |
| What are the IRO’s views in relation to this unregulated/unregistered request | Click here to enter text. |
| Date of next Statutory Child in Care Review  | Click here to enter a date. |
| Has the child in care review been brought forward to address this change of plan? | Yes [ ]  | No [ ]  | **If yes, date of Child in Care Meeting** | Click here to enter a date. |

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| SECTION D – COMMISSIONING RESPONSE |
| Has the *‘request for a child to be looked after’* been submitted? | Yes [ ]  | No [ ]  |
| Date submitted? | Click here to enter a date. |
| Date P2 was submitted | Click here to enter a date. |
| What are we searching for – state all that apply. *(Fostering, residential, semi-independent)* | Click here to enter text. |
| Placement searches and in-house fostering / provider feedback | Click here to enter text. |
| What are the outcomes of the placement searches to date *(please detail any expressions of interest and outcomes for each)*? | Click here to enter text. |
| What additional support is being commissioned to mitigate the known risks?  | Click here to enter text. |
| What else is being considered in order to source a regulated placement from both an in-house fostering and commissioning perspective? | Click here to enter text. |

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| SECTION E - APPROVAL AND AGREEMENT |
| E1 | **Head of Service Name:** |  | **Date:** |  |
| **Head of Service Signature:** |  |
| E2 | **Strategic Lead for Children in Care Name:** |  | **Date:** |  |
| **Comments** |  |
| **Strategic Lead for Children in Care Signature:** |  |
| E3 | **Lead Commissioner (Placements) Name:** |  | **Date:** |  |
| **Comments** |  |
| **Lead Commissioner (Placements) Signature:** |  |
| E4 | **Assistant Director for Integrated Children and Families Commissioning Name:** |  | **Date:** |  |
| **Comments** |  |
| **Assistant Director for Integrated Children and Families Commissioning Signature:** |  |
| E5 | **Director for Children’s Safeguarding and Care Name:** |  | **Date:** |  |
| **Comments** |  |
| **Director for Children’s Safeguarding and Care Signature:** |  |