Section 47 Children Act 1989: requests to YOT for information sharing.

When social services undertake s.47 children act/child protection investigations, they are bound to consult with partner agencies in order to ascertain what information each agency holds re the child/family who are subject of the investigation.

The following procedure will now apply for all s.47 information sharing requests:

1. Children’s social care email YOT administration team (L&C YOT admin) with request.

2. In the first instance, YOT administration will check Childview for those who are subjects of the request. If subjects are recorded, the request will be forwarded to Debbie Findley (or another member of MALT in her absence).

3. If there is pertinent information to be shared, the manager will identify a case manager (preferably someone with experience/knowledge of the subject) and request that they liaise with the social worker leading the investigation and share information as required.

4. A record/contact will then be made by case manager on CV re what has been shared, with whom and the purpose.

Best practice dictates that the information should be shared by a member of staff from the host agency who is able to interpret the information held and share appropriately – hence the requirement that any such request is allocated to a case manager to handle.

**REVIEWED: May 2018**