

Revised Process for Child Protection Conferences: CP consultations from front door to conference/Re-referrals for Initial Conferences/Child in Need Reviewing

These changes to our procedures have been agreed by Service Managers and signed off by Senior Management team. They are to be followed as from they have been launched at next Manager's meeting.

1. Strategy Meeting – Best practice: expectation that there will be a consultation with a CP chair re a decision to bring to conference. CP chair will record that information on the LL Consultation form.

The decision remains with the Frontline Manager, but this will assist in addressing cases that are coming to Initial Conference without evidence of work undertaken/information gathered.

2. Best practice for frontline social workers when considering a CP conference (primarily in longer term cases open as Children in Need) – to have discussion with a CP Chair before making the referral through the s47 process. CP chair will record that information on the LL Consultation form.

3. Re-referrals for Initial Conference – Team manager and social worker to book a case mapping with a frontline service manager.

This will be the same process as LPM's and complex cases.

4. CP Chairs role in Case Mapping Child in Need cases.

The aim of this process is to provide an independent oversight of cases that that has been open for 12 months or more. These will be identified by the Family Support and Child Protection Service Manager.

a) Collette will provide a list of cases on a monthly basis to the QA Administration Manager, who will allocate out to CP Chairs to complete in that month, which will allow for flexibility in CP conference requirements which fluctuate.

a) If these cases have been recently Case Mapped, the Chair will review the case mapping to ensure it has provided a good plan which is being progressed.

b) Otherwise the Chair will arrange a case mapping exercise with the social worker and supervisor/team manager.